

Randolph Township Trustees Regular Meeting Thursday, July 14, 2011

Chairman Roger Klodt opened the meeting with the pledge at 7:00 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Mike moved to accept the previous minutes. Sue seconded.

RCV: Mike – yes; Sue – yes; Roger – yes. Present: Trustees Roger Klodt, Mike Lang, Sue White, FO Mary Rodenbucher, D. Kolasky, P. Cernava, G. Harrison, L. Klodt, G. Klag, J. Presley, B. Holley, K. Holley, T. DiBona, K. Angel

**Old Business**

Mike reported that within 2-4 weeks the storage building should be completed. We need to decide what to do with other the buildings. England should be here soon to install the cement pad. As soon as the building is complete, the fuel building will come down. The generator is back together.

Sue presented the check from the Lion's Club for \$5,500. She is excited about the playground equipment. Mike stated that the equipment is in and ready to be picked up and assembled. Sue received a call from a resident who stated that residents need to check their mineral rights. Mineral rights normally transfer with the purchased property. The resident did not register the mineral rights and lost out on thousands of dollars. His attorney stated mineral rights need to be updated every 10 years. Tony asked how mineral rights can be transferred. Sue explained the process. Sue stated that the Cernava and Shonderick issue is being handled. Paul thanked Sue and said it is quiet now.

Roger spoke about the library utilities. Roger asked if we want to pursue a meeting with library representatives. Mike is agreeable to a meeting to discuss some options. Roger will contact Cecilia to set up a meeting time. Roger asked if we heard from Rep. Ryan regarding the post office. Dan stated there is nothing new other than what we already heard. Since they are in negotiations not much information is being discussed. They have relayed the offer from the township to work to keep the post office open. Roger spoke to Chris Meduri about the park and ride lot who thought it is a great idea. Chris recommended we come up with a form for people to fill out stating the township is not liable for any damages. There was discussion about ideas for the park and ride and potential problems. Dan stated it would be a problem in the winter with plowing. Mike stated that having it at Moyer Field would pose a problem during ball season.

**New Business**

Mike spoke about a conversation with Virginia McKay about lighting the gazebo area year round. The trustees were in favor of this suggestion.

Sue attended the Regional Planning meeting. Regional Planning stated since the census numbers are down we are due a refund. They are in the hole and would like to keep our refund of approximately \$560. Sue moved to allow Regional Planning keep our refund money. Roger seconded. Discussion: Mike is in favor since we use their services. Sue amended her motion to let Regional Planning keep our refund of \$600 or less. Roger seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Sue reported that Dan has been going to the VIP meetings. Sue read their mission statement. They are trying to bring business into the county. Sue thanked Dan for going. Roger thinks it is a good idea. Dan stated that by being proactive we can possibly attract business. Sue has a problem to discuss. Portage County Health Department will not allow a homeowner to upgrade their septic system which is not failing. Mike is not sure how they can be stopped if they hire a contractor. Mike is wondering if manpower is an issue. Sue would like to do something as a township. Sue will get copies of the letter to the trustees.

Roger spoke about an article in the paper about an emergency notification system used in Rootstown. He is waiting for a return call from Rootstown Trustee Diane Dillon. It sounds like a positive thing and he will have more information for the next meeting. Sue asked about 911 cell phone service. Mike stated that if the dispatcher has the information they can decipher the location.

Mary asked the trustees about updating the phone system when the offices move to the new building. The current phone bill for three lines is about \$120 per month. There was discussion about one phone line versus three. Mary received information about voice mailboxes from AT&T which would cost \$14.95 per month per

box. Mary will forward information to Dan. He will check with Time Warner for rates. Mary commented on the Waterloo Sprouts and the Outdoor School program. She suggested Dan get a photo and place an article in the Record Courier.

Mary placed the May bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the May bank reconciliation. Sue seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Mary presented information from the OTARMA risk liability review. There was discussion about the recommendations. Mary presented information on the township medical insurance renewal. They also included information for dental and vision plans. The trustees were in favor of obtaining quotes to get the best deal. Mary will get the paperwork to the covered employees.

Mary requested a motion to place the fire levy renewal on the November ballot. Sue so moved. Roger seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Mary requested a motion to appropriate receipts 115 - 133 totaling \$20,244.60 and pay warrants 32415 – 32465, EFTs 987 – 993 and voucher 16 totaling \$103,372.25. Roger so moved. Mike seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Larry presented the road report. They completed the crack sealing. Larry reported on patching holes and replacing crossover pipes. We are scheduled to begin chip and sealing roads the last week of July or the first week of August. Larry explained the ongoing water problem on Fairground Road. They shot the grade and will replace the concrete pipe with a larger plastic pipe. Larry would like to complete this repair next week. Roger asked if this will help the problem. Larry stated it will increase the water flow which will definitely help. Mike stated that according to the Holley's the water always dissipates, but it's a matter of time. Larry stated that by increasing the pipe size it should increase the flow. Tim has completed about 25% of the second round of mowing. Sue feels someone is damming up the pipes. Larry explained that sometimes an obstruction can slow the water. Mike stated that the Holley's concern is the way the water is being diverted on the north side of the road. Larry reported that Bruce has completed all of the spraying at the cemeteries, ball fields, and the school park. There was one funeral for a YTD total of 13.

Dan presented the trustee's assistant and zoning report. One permit was issued for new construction and four permits for decks/ag building. He is working on complaints. Dan received an estimate of \$3,060 for the rubber mulch for the new playground equipment. He will begin to look into internet and phone service for the new building.

Roger presented the fire report in Chief Lang's absence. Responses for June 2011: EMS – 31; Fire – 4; MVC -1; Inc. – 5; Tests – 5 for a monthly total of 45 and YTD total of 295. TJ Ganoe has completed his paramedic certification requirements and John Jenior has completed his basic EMT requirements. Ryan Call has been placed on an eight week leave of absence due to his unavailability for training and call response. Public relations involved attending one day of Safety Land and presented fire and EMS safety with the fire safety house from the Streetsboro Fire Department. Chief Lang requested a motion to appropriate \$3,000 to purchase six additional pagers to replace some inoperable pagers. Roger moved to appropriate \$3,000 to purchase six pagers. Sue seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Roger read a letter from Captain Jasen Bryan with information and a request to purchase 20 pairs of gloves at a cost of \$49 per pair for a total cost of \$980. Roger moved to purchase 20 pairs of gloves for \$980. Sue seconded. Discussion: Roger stated the members tried on several pairs of gloves at their weekly meeting. Some of the gloves cost \$100 per pair. RCV: Mike – yes; Sue – yes; Roger – yes.

### **Public Comment**

Gary reported that some food pantries have empty shelves. They are spending about 40% more than in the past and feels it is going to get worse. At a recent food shelf meeting they agreed to increase their donation to St. Joseph from \$60 to \$100 per month for the use of the space. This is still a savings for the food shelf.

Bill thanked the Road Department and the township for alleviating the water problems on their road. He complimented the Road Department for always being helpful.

Mike stated that we met with Sheriff Doak about a possible post in southern Portage County. Sheriff Doak would like to have something centrally located and has somewhat of a commitment to NEOUCOM. Sue stated that they may park some cars at our facility to save on gas.

Keith spoke about the lights and the PA system. He said it is noted in the minutes the time the lights are to be turned off. Keith stated that the ball team used the PA system to announce all the players at a game at 7:30 p.m. Keith went over and stated that they were violating the agreement of the PA not being used. The ball team stated they were authorized by the board to use the PA system. Roger stated that the trustees only gave permission to use the PA system for the singing of the national anthem at the tournament games. They did not give permission for any other use. Mike asked Keith to document the information to the board. Mike stated that the loud speaker will be removed. Sue stated that she spoke to Troy about turning off the lights when games are over and not to allow conversation to continue.

Mike made a motion to change the July 28 meeting to 7:00 a.m. and the August 25 to 7:00 a.m. due to schedule conflicts. Roger seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Mary stated that Virginia Hamilton passed away this afternoon. She was active with the Randolph Fair and supportive of the community. She will be greatly missed.

Roger stated that we will have a formal hearing for disciplinary action for Anthony DiBona. Roger would like to go into executive session. He asked Tony if he preferred to discuss the issue in public or executive session. Tony stated that executive session would be better. Mike moved to enter executive session for personnel disciplinary discussion at 8:13 p.m. Sue seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

Roger moved to come out of executive session at 8:46 p.m. Sue seconded. RCV: Mike – yes; Sue – yes; Roger – yes.

With no further business, the meeting adjourned at 8:46 p.m.

*Roger Klodt*  
*Mary A. Rodenbucker*