

Randolph Township Trustees Organizational Meeting Monday, January 5, 2009

Chairman Mike Lang opened the meeting with the pledge. Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. Klodt, M. Lang Jr.

**Officials and Meeting:**

Mary asked for nominations for Chairman. Roger nominated Mike Lang. Gary  
09-001 seconded. RCV: Mike – yes; Gary – yes; Roger – yes;

Mary asked for nominations for Vice Chairman. Mike nominated Gary Horning. Roger  
09-002 seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary asked for the setting of meetings for 2009. Mike moved to hold the meetings on the second  
Thursday of the month at 7:00 a.m. and the fourth Thursday of the month at 7:30 p.m. in the  
09-003 Town Hall. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike turned the meeting over to Gary to discuss the issue of fire chief. Gary stated they  
interviewed Mike Lang Jr. and feels he is the best qualified within the department. Roger agrees.  
Gary moved to appoint Mike Lang Jr. as Fire Chief with a review in six months. Roger  
09-004 seconded. RCV: Mike – abstain; Gary – yes; Roger – yes.

**Department Assignments:** Mike moved to have the following department assignments:

Lang: Zoning, Cemetery, Buildings, Machinery, and Equipment

Horning: Roads, Sewer, NOPEC alternate, Regional Planning, Parks, and Cable

Klodt: Fire, EMS, NOPEC, Community Betterment, Health Board

09-005 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Road Assignments:** Mike moved to divide the road responsibilities as follows:

Lang: Schroeder, Luli, Shaffer, Aberagg, Swartz, Belding, Alexander W, Eberly W, and Trump

Horning: Bassett E & W, Wilkes, Taylor, Fairground, and Olde Mill Allotment

Klodt: Alexander E, Horning, Eberly E, Thomas, Unger, Matti, Pamer, Dibble, Maxwell, and  
German Church

09-006 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Officials Pay, Investments, Travel, Records, Audit, and Outside Counsel**

Mike moved to pay the elected officials by salary according to state guidelines; Investment  
Officers to be Fiscal Officer and Chairman; Pay 58.5 cents per mile for outside county travel;  
Records Commission is the three Trustees and Fiscal Officer; Audit Committee is the three  
Trustees, Fiscal Officer, and D. Kolasky; Retain outside counsel as needed. Roger seconded.  
09-007 RCV: Mike – yes; Gary – yes; Roger – yes.

**Park Commission:** Mike moved to appoint Janice Adelman, Nancy Breidmeier, and Carol Kline  
09-008 as Park Commission. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Wages:** Mike moved to freeze wages due to the current economy and uncertain revenue  
09-009 for 2009. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Roads:** Mike moved to appoint Larry Klodt as Road Supervisor at \$19.99 per hour; appoint Tim  
Pfile as Assistant Road Supervisor at \$19.41 per hour; hire extra help at \$7.00 per hour when  
needed up to 20 hours per week; improve roads by force account if the cost can be kept under  
\$25,000 per mile by township employees; charge \$5.00 per foot beyond the 30-foot length of  
culvert plus the cost of the pipe and stone billed to the resident. Gary seconded. Discussion: The  
rate for extra help will increase as the minimum wage increases. RCV: Mike – yes; Gary – yes;  
09-010 Roger – abstain.

**Zoning:** Mike moved to appoint Dan Kolasky as Zoning Inspector. Inspector appointed as secretary to Zoning Boards, JMV, dog control, hall rental contact, and other miscellaneous duties at \$15.45 per hour; \$10 per building opening; \$35 per zoning meeting/hearing; Pay zoning boards \$20 per meeting up to 18 meetings per year. Roger seconded.

09-011 RCV: Mike – yes; Gary – yes; Roger – yes.

**Fire/EMS:** Mike moved to appoint Diane Bunker as full-time Assistant Fire Chief at \$18.29 per hour; pay part-time employees \$10.50 per hour; appoint captain Calvin Eyre; appoint fire inspectors Mike Lang Sr., Mike Lang Jr., Diane Bunker, and Andy Hamilton; retain Ravenna Township for dispatching for the first quarter. Roger seconded. Discussion: Roger wanted to discuss pay for the Fire Chief. He recommended a monthly salary of \$600. Gary feels this is a good starting point. We need to stay within the budget. Roger would like to add this to Mike's

09-012 motion. RCV: Mike – yes; Gary – yes; Roger – yes.

**Building Rentals:** Mike moved to set the following rental rates - Meetings in SC/CC and Town Hall for residents is \$50 and \$75 for non-residents; Parties in the SC/CC is \$75 for residents and \$150 for non-residents; Town Hall rentals for residents is \$100 and non-residents is \$200; Civic groups and not-for-profits free; scheduling with D. Kolasky; Retain Donna Yoder as cleaning person for \$80 per week. Gary seconded. Discussion: Roger would like to talk to Donna about the sub-contractor issue. Gary suggested leaving it as status quo for the sake of time. Gary suggested addressing this at a future meeting. Discussion continued about the building rentals. Roger asked about the deposit in the contract. Mary stated that refunding the deposit is not a problem with, but may be with residents waiting until a meeting to receive their refund. Dan stated that the rooms are left in better condition. He is not sure if the deposit affected the clean up or the new carpet. Roger would like new triplicate rental contracts and make sure it is signed for each rental. Gary stated we need to make sure the contract states the person renting is responsible for the cost of damages and any legal cost if it would get to that point. Mike recommended

09-013 removing all refundable deposits. RCV: Mike – yes; Gary – yes; Roger – yes.

**Cemetery Fees:** Mike moved to pay the current hourly minimum wage for extra help up to 20 hours per week; allow four (4) graves per family at \$150 each for residents and \$300 each for non-residents; permit residents with honorable military discharge certificate to receive one free grave for their own use; charge for cremation on weekdays \$50 and weekends/holidays \$100; interment on weekdays \$250 and weekends/holidays \$400; infant burials weekdays \$100 and weekends/holidays \$150; disinterment \$500 and re-interment \$250; permit one interment and one cremation or four cremations on one lot; foundations at \$45 per square foot. Gary seconded.

09-014 RCV: Mike – yes; Gary – yes; Roger – yes.

Gary discussed hiring someone part-time to assist in planning the park landscapes. The Master Gardeners helped quite a bit last year. Mike recommended creating a Parks Maintenance position to be paid \$10.50 per hour as needed. Mike so moved. Roger seconded.

09-015 RCV: Mike – yes; Gary – yes; Roger – yes.

**Zoning Fees:** Mike moved set the following zoning fees – Single dwelling - \$100; duplex - \$150; driveway - \$20; oil and gas drive - \$100; conditional permits and variances - \$150; road boring - \$50; rezoning - \$200; storage shed, swimming pool, hot tub, garage, signs, lot splits - \$25; residential addition or deck - \$30; commercial/industrial building or addition - \$75 plus \$.01 per square foot to maximum of \$225; multi-family site plan review - \$225; zoning books - \$20; CD - \$5; tape copies - \$10; \$.25 per page copies; land use books - \$65; all available in seven (7)

09-016 working days if possible. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

**Employee Benefits:** Mike moved to set the following benefits:

- \* Permit seven (7) sick days per year, non-accumulative;
- \* Vacation for new hires after January 5, 2009 – 5 days after one year; 10 days after two years; 15 days after 10 years.
- \* Current full-time employees (Larry Klodt, Tim Pfile, Dan Kolasky, and Diane Bunker) are grandfathered to the following vacation benefit -15 days after 8 years; 20 days

after 15 years; and 25 days after 25 years. Permit one week carry over per year or cash out at year end.

\*Holidays – New Year’s Day, MLK Day, President’s Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran’s Day, Thanksgiving Day, and Christmas. Holidays are to be taken as scheduled unless approved by trustees prior to the day.

\* On the recommendation of the Fiscal Officer, the absence report is not needed as the sick/vacation time is on the time sheets and signed by the trustee.

09-017 Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike recommended placing Mike Dittmer in charge of all township mowing. Larry would be his supervisor. He would request help from other department as needed and funding would come from the General Fund and Cemetery. Roger feels this is a good idea. Gary is concerned where the priority lies between the mowing and fire department. Mike stated that it was not a problem last year. Mike feels we are clarifying what was done last year.

2009 Projects:

- Generator at town center
- Gazebo or shelter school park
- OPWC paving project – Shaffer Road
- Cemetery improvements (fencing and trees)
- Town Hall roof repairs
- Fire Station roof repairs
- Cold storage building at 3636 Waterloo Road
- Sidewalks
- Beverly Sanctuary – selective tree removal using timber for a bridge in the park

Mike so moved to include the above projects in the 2009 budget. Gary seconded. RCV: Mike – 09-018 yes; Gary – yes; Roger – yes.

**Fiscal Officer Business**

Mary presented the temporary year end balances as the bank statement has not been received yet. She requested a motion to set temporary appropriations for 2009.

1000 General	\$ 88,483.77
2011 MVL	14,869.10
2021 Gasoline Tax	35,185.86
2031 Road and Bridge	109,753.65
2041 Cemetery	20,609.53
2111 Fire	112,468.66
2181 Zoning	1,759.23
2191 EMT/Ambulance	66,602.27
2231 Permissive MVL	41,051.00
2901 Cemetery Bequest	4,344.97
2902 Gunthier Trust	3,299.40
3105 General Note Retirement	.05
4402 Public Works Commission	.00
4951 Permanent	3,201.80
9001 Aluminum Can Recycling	.00
 Total	 \$501,629.29

09-019 Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 407

Mary stated that all is working well with the current schedule and would like to continue having the time cards and bills turned in by noon on the Monday before the meeting due to the direct deposit of some paychecks.

With no further business, the meeting adjourned at 7:47 a.m.

*Mark Long*

*Mary Rodenbuscher*

Randolph Township Trustees Regular Meeting Thursday, January 8, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbacher read the minutes from the meeting on December 31, 2008. Roger moved to accept  
09-020 the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. Mary read the  
09-021 minutes from the Organizational Meeting on January 5, 2009. Roger moved to accept the  
previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. Present Trustees  
Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbacher, D. Kolasky, B.  
Murphy, M. Lang Jr., B. Carter, B. Wagner, L. Klodt

#### Old Business

Roger reported that the sewer meeting yesterday afternoon was well attended. Representatives from Water Resources, USDA and NDS answered many questions. Roger is working with Dan to send letters to all businesses in Randolph Township. He would like to set up a meeting with local business owners for their input on what they see in the future of Randolph. Roger would like to see our township become a self sufficient community.

Roger asked about the fax machine at the administration building. Mary reported that she changed the cartridge and it seems to be working properly.

Gary asked if anyone spoke to Donna regarding the issue of subcontractor. Mike stated he will contact her to set up a time to meet. Gary asked about the rental contract. Dan updated the contract to reflect the information requested from the Organizational Meeting.

Mike has nothing at this time.

#### New Business

Roger has nothing at this time.

Gary found it disturbing that residents have a \$7,500 tap in fee. He feels this should not be a way to generate revenue. He plans to meet with the commissioners. Roger agrees. Mike feels we should pursue this issue.

Mike reported that some RFD turn-out gear needs to be repaired. An estimate of \$1,164.65 was received from Shamrock Gear and Repair. Mike Jr. stated that the fire gear must be repaired by a facility able to properly repair the items according to guidelines. Roger moved to repair RFD turn-out gear, as per the estimate from Shamrock Gear and Repair, not to exceed \$1,200. Gary seconded.  
Discussion: Gary feels the repair is worthwhile for a cost of under \$50 for each set.  
09-022 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary presented information to Gary from Regional Planning regarding a possible grant. We received a letter regarding our OTARMA loss control visit with Kim Arnold on December 10, 2008. The letter states there are no recommendations at this time with regard to loss control. During her visit she offered suggestions on maintenance logs. Roger asked if there is a program to help with the record keeping. Mary stated that there is much information and templates on the OTARMA web site.

Mary requested a motion for supplemental appropriations for water and sewer and payroll withholding in the road fund. Mike so moved. Roger seconded.  
09-023 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to pay warrants 29732 – 29754 and EFTs 450-453 totaling \$23,583.85.  
09-024 Mike so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry reported that they have been plowing roads. He talked about the plow purchased last year from Gledhill. Larry stated that during the inspection, he requested that the ribs be placed on the plow. The representative stated that they could change the order and install the ribs on the plow for no

charge. When Larry picked up the plow in May the ribs were not on. They took it back down to have the ribs put on. We just received a bill for \$792 for the ribs. After some phone calls it was discovered that the change order was not processed. They offered a compromise of paying \$200. Larry stated that this is quite a bit less than if we had someone else put the ribs on. Mike has no problem with this. Roger understands. Gary stated that this bothers him that they went back on their word, but agreed to pay the new amount. Mike so moved to pay the bill not to exceed \$200. Roger seconded.  
09-025 RCV: Mike -- yes; Gary -- yes; Roger -- yes.

Larry will have the year end summary at the next meeting. Mike commended Larry and Tim on the good road work during this season.

Dan stated that no permits were issued. He has been working on the website and newsletter. He hopes to have the newsletter ready for next meeting. Gary suggested mailing the newsletter to everyone once a year. Dan suggested not printing it in color as it would be too costly. Mike suggested rough draft. Dan will investigate the cost of bulk mail.

Mike Jr. reported that RFD had 566 calls for 2008. Three members are to take the EMT course. One member has completed the course and needs to take the test. Mike Jr. would like continue the cadet program. He presented a roster of current members. Roger moved to accept the current membership list. Mike seconded. Discussion: Mike requested that Mike Jr. update this list to reflect the recent change in leadership. The list reflects the status of each member. If a member wants to continue training he/she is able to further their education as long as funds are available.  
09-026 RCV: Mike -- yes; Gary -- yes; Roger -- yes.

Roger asked about the cost for the EMT training and testing. Mike Jr. stated that the cost is \$2,230. Roger moved to pay the EMT training and testing cost of \$2,230. Mike seconded.  
09-027 RCV: Mike -- yes; Gary -- yes; Roger -- yes.

Roger moved to continue the cadet program. Mike Jr. explained the requirements necessary for membership after graduation. Mike seconded. RCV: Mike -- yes; Gary -- yes; Roger -- yes.

#### Public Comment

Bill asked if the year end reports could be placed on the website.

With no further business, the meeting adjourned at 7:45 a.m.

*Michael J. Jang*

*Mary A. Kodenbucher*

Randolph Township Trustees Regular Meeting Thursday, January 22, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Mike moved to accept the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, D. Yoder, M. Lang Jr., B. Carter.

### Old Business

Mike stated there would be a slight change in the meeting to discuss the issue of the cleaning position. Mike stated that the original intent was to have the cleaning position paid as a subcontractor not as a part time employee. Gary asked what buildings Donna is currently cleaning. She is cleaning the SC/CC, Administration Building, and Town Hall. Mike asked if she had any comments. Donna stated that for a time she did not know what her responsibilities were. She asked what happens to her retirement if she is to be paid as a subcontractor. She was concerned about the amount being taken out for retirement and not enough earned for retirement. Mary will provide Donna with a phone number to OPERS to check on her retirement benefit. Mike moved to retain Donna Yoder as cleaning personnel for the township for \$100 per week. Roger seconded. Discussion: Gary asked how often she cleaned. Initially it was every other week, but she found it needed to be cleaned every week. Gary asked what the best day to clean. Donna stated that she usually cleans Friday morning and sometimes Thursday evening. She will probably split it up in two days to make sure it is properly cleaned. She stated that she may need some supplies. Roger asked if she purchased her own supplies. She purchases the basic cleaning supplies, but if she needs something special she requested that the township purchase it and keep in stock. Mike suggested that she provide a list of needed supplies to Dan. It was recommended that this issue be reevaluated in six months. Mike amended his motion to reflect \$100 per week not to exceed \$5,200 per year.

RCV: Mike – yes; Gary – yes; Roger – yes. Donna asked if everyone is happy with her job performance. Everyone was in agreement that the job was well performed.

Roger received an invoice from Ruhlin Company regarding the donation of the smoke trailer. Mary will place it in the township file. Roger wanted to talk about the FireCom issue. He was to have a meeting with Commissioner Smeles but it was cancelled. Roger has a letter from Chief Lang listing the pros and cons of FireCom. Roger is ready to move forward with Stow and asked for input. Mike stated again that the information received from the informal meeting with Commissioner Keiper and township officials was that Ravenna Township trustees will not continue to fund FireCom. By contracting with Stow we will gain the ability to use our old equipment. Chief Lang stated that 16 pagers are operable and would be a considerable savings, over \$8,000, to the department by using this equipment. FireCom was to dispatch on broadcast on both bands, but it has not been happening. The portable radios also have communication issues. We need to have reliable communication as this creates a huge safety concern for the department and township. Mike stated that Stow would initiate an RTNA line like we had prior to FireCom, which is a hard line to the dispatch, was virtually bullet proof. Mike feels we should go to Stow and when Portage County gets central dispatch we'll come home. Gary stated we have communication issues that we need to deal with as this is the first time he heard about the communication problems with FireCom. Gary stated there is a lot of confusion. Gary spoke to the Commissioners who are interested in centralized dispatch, but it would take about two years to put in place. There is an alternative plan to work with the townships in FireCom to form a board. Gary asked if it would be more cost effective to have a centralized dispatch with all townships. Roger's concern is the amount needed to run this program and the cost per township as stated by the Ravenna Township Trustees. The figure is not going to change no matter who is in charge. By population the cost is more than Stow. Gary asked again if we could put together a group to run a central dispatch. Roger stated he does not feel townships could financially run a centralized dispatch Mike stated that if the Commissioners subsidized it it probably could happen, but one entity will have to put much time and energy in it to get it going. Mike suggested that we pay for our quarter and have Stow ready to go. Mike does not want to wait until the dispatch disbands and possibly be left out. Gary suggested that we ride out our contract with FireCom and have Stow ready to take over. Gary would still like to work toward a centralized system with the majority of townships with townships having some say. Gary asked that we honor our contract with

FireCom and continue to pursue the issue of centralized dispatch. Mike and Roger feel a two year contract with Stow is reasonable. Roger stated that there is a clause to cancel at any time. Gary asked if Roger would be the contact to FireCom. Mike has no qualm paying our next quarter until the bugs are worked out with Stow. Gary asked that if there are any communication problems that they be brought to the trustees attention. Roger stated that his conversations with Chief Lang show that the programs he has implemented are saving money and improving communication. Roger moved to send a letter to terminate our agreement with FireCom. Mike seconded. Discussion: Gary suggested that the motion should contain terminate the contract as per the contract. Roger amended his motion to send a letter to terminate our agreement with FireCom as per the terms of our contract.

09-031 RCV: Mike – yes; Gary - abstain; Roger – yes. Roger asked for a time frame to have Stow switch over the system. Chief Lang stated that it could probably be changed over in one month. Roger moved to enter into a contract with Stow, effective March 1, 2009, for dispatch services for a two year term as per their contract. Gary seconded. Discussion: The terms of the contract include the 09-032 installation cost to be absorbed by Stow. RCV: Mike – yes; Gary – yes; Roger – yes.

Len McKay called Roger regarding the free telephone poles for the possible lighting of Moyer Field. Troy Manion is working on a proposal to be presented to the trustees. There are six poles but they only need four. It was suggested that the other two poles could be used to light the recycle center. Roger asked what would be involved to get 440 service. Gary feels we are all on board but wants to see a plan. Gary feels that lighting up the recycle center could cause a problem with neighbors. Gary feels if we put up the lighting he would like to see the wires underground. Larry stated that all the electric for the field house goes through the road garage. He requested a meter be placed on the field house. Roger will contact Troy to have a proposal for the next meeting. We need to get the plan in place as soon as possible to get the lighting ready for ball season.

Gary asked if everyone had a chance to look at the rental contract. Roger asked if we need to have triplicate forms. Mike feels we can review a copy of who rented the hall and decide if they were properly taken care of. Roger wants those who rent the facilities be held responsible. Mike feels it would be a good checks and balance system. Mike stated that they are to pay up front. Gary feels we can give a copy to the signer and then have the trustees review a copy. Gary would like to have something in place for lease of the shelter. Dan stated that the shelter is on the form. Gary feels it is important to have the ball teams sign a contract. Mike feels the contract Dan drafted for the ball teams is a good start. Dan will continue to work on it.

Gary asked about the fire station roof. Mike reviewed the proposal of \$55,000. He asked Gary to review the proposal.

Mike is not happy with the tree trimming on Alexander Road. He feels there is still a hazard with some dead trees. Gary suggested that he and Mike review the area. Mike stated that pipes froze in the Town Hall, fire station, and library. Gary suggested that the registers could be opened to warm up the basement.

#### **New Business**

Roger spoke to Dan regarding the frozen pipe at the library. Dan instructed them to keep the door open to the keep the pipes warm. Roger asked if the leak was located in the town hall. Gary stated that there is clear caulk which looks like a hole, but could not locate the leak. Roger requested we keep an eye on this.

Gary and Mike have nothing at this time.

Mary presented the trustees with their Ohio Township Association membership cards and a schedule of the Portage County Township Association meetings. Mike stated they are looking for a host for February and August. Roger stated that Shalersville will host the February meeting. Roger moved to have Randolph Township host the PCTA meeting dinner on August 15, 2009. Gary seconded.

09-033 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary reported that we received the soft billing agreement from Life Force. Mary reported that the bill was received from Davey Tree. She encumbered \$2,000 that was previously approved, but the total amount due is \$4,082.50. Gary moved to approve the additional amount for the extra work they 09-034 performed. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary placed the December bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the December bank reconciliation. Mike seconded. 09-035 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to approve the receipts and pay the warrants and EFTs as presented. Mike 09-036 so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the road and cemetery summaries for 2008. Larry reviewed our salt situation. He ordered and received 560 tons of salt. The state bid had an addendum added to limit purchases to 120%. Both bays are full with a total of about 300 tons. Larry feels we will be OK for the winter. He made provisions with Rootstown to purchase additional salt if needed. Larry noticed that the proposal for next year is due February 27. Larry would like to have a decision at the next meeting regarding our salt order for next year. He would like to order 800 tons. We don't know the price, but this year it is quite a bit cheaper. We are paying \$41.20 per ton, while those not on the state contract are paying \$69.00 per ton. Gary asked Larry to gather information for the next meeting.

Dan reported one agricultural permit was issued. He presented a draft of the newsletter. Roger commended Dan on the newsletter. Dan has not had a chance to get a price on the bulk mail, but will have it for the next meeting. Mike stated that the zoning commission is working on solar panels and wind mills regulations this year. Chris Meduri spoke on JMV with the recommendation to follow the zoning regulations.

#### Public Comment

Bill feels that the townships should just cut and run. The commissioners need to take responsibility for the dispatch. Mike stated that people are not bailing, but acting prudently with this issue. Bill feels the commissioners should have stepped in before it became a big problem.

Gary stated he is still looking at the sewer tap in fee.

Roger received some response regarding the letter sent to township businesses. An initial meeting will likely take place in early February.

With no further business, the meeting adjourned at 9:03 p.m.

*Michael A. Lang*  
*Maryd Rodenbuecher*

Randolph Township Regular Trustees Meeting Thursday, February 12, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the previous 09-037 minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, F. Pavliga, B. Carter, L. Klodt.

**Old Business**

Roger reported that the majority of business owners prefer to meet in the evening to discuss their views on the future of Randolph Township. A meeting has been scheduled for Wednesday, March 4, 2009 at 7:00 p.m. in the SC. Roger stated no response has been received from FireCom regarding our termination. Roger and Fire Chief Lang met with the mayor and fire chief from Stow. They were informed that they are in the process of updating our agreement with them for dispatch service. Stow has requested a start date of April 1, 2009. The draft agreement states the term to be five years instead of two as previously discussed. This is due to the fact that they are absorbing the installation cost. It has an opt out clause. Roger amended his original motion to reflect the change from a two year to a five year agreement and a start date of April 1, 2009 instead of March 1, 2009. Gary seconded. Discussion: Roger stated that everyone will have a copy of the agreement to review before signing. Gary talked about the change of terms. Gary feels that as long as they are aware of the fact that if Portage County develops a centralized dispatch, we will opt out of our agreement. Roger asked Stow if they looked into a regional dispatch for Portage County. The Stow Chief and Mayor are interested, but do not want to become overwhelmed and not perform a good service to their clients. Gary is still apprehensive about the five year term and opting out of the agreement. Mike stated that the opt out clause takes care of this. Roger agrees. Roger will contact Chris Meduri regarding the term issue and opt out agreement. Motion tabled until the next meeting.

Chief Lang reported that the turn out gear repair was more extensive than originally thought. To date, gear repair for five sets has cost \$798.30, but there is more gear that needs repaired. Shamrock came out and gave an actual quote of \$1,430.00. It will cost an additional \$1,028.30 to complete the repairs. Roger moved to approve the additional amount for repairs. Gary seconded. Discussion: Gary asked how many sets of gear were to be repaired. Roger looked at the estimate, but could not locate the exact number. Gary thought it was to repair all the gear. Gary feels we need to get better estimates. Mike stated that sometimes until you actually get into the job, you really don't know the 09-038 actual cost. RCV: Mike - yes; Gary – yes; Roger – yes.

Gary would like to talk about the fire station roof. Gary asked Frank Pavliga for his proposal. Frank presented his information with a few different options. Gary wasn't aware that the flat roof was an option. Mike stated that he asked Frank to gather information for all options. Discussion about the different types of roof options took place. Roger was shocked at the cost of \$55,000. He spoke to Frank regarding the difference in roofs and energy savings. There is not much difference to offset the cost. Roger is not in favor of a truss roof. Roger supported Mike in his effort to secure various options. Frank explained the various options and warranties and answered questions from the trustees. Gary's opinion is to have a building look nice. Roger feels the peaked roof will stand out if it is not centered. Gary stated that the roof on the office and north side will need to be done soon. Mike feels we need to be prudent in these economic times. Roger asked if we can bid it both ways. Frank stated that the original bid book could be used and add the additional information. Roger would like to get exact numbers. Mike agreed that since we have the criteria, we could get estimates for both types. Gary suggested that we have a set plan. It was agreed to go with gable roof and flat roof. Frank asked about shingles or metal. It was agreed to go with metal roof. Gary suggested that Frank draw up plans for both types to put out for bids. Mike asked how soon it could be ready. Frank will have it ready for the next meeting. Frank stated that the county requires the original blueprints with footer requirements. Mike will get a copy for Frank.

Mike reported that the pumper in the catalog has received no hits. Chief Lang contacted FireTec regarding the truck and received information that interest in open trucks is waning. An individual is

interested in purchasing the truck for \$16,000.00. Mike stated we would need to rescind our original quote. We need to sell the truck as there is no room to store it when the new truck arrives. Mike stated we can cancel the ad with FireTec. Roger stated that per Chris Meduri we need to advertise for open bids. Roger suggested canceling the ad with FireTec and place the truck on eBay with a minimum bid of \$16,000 for 10 days. Fire department members have researched trucks on eBay, but it is not very popular at this time. Gary feels we tried the catalog and now we should try it on eBay.

Roger stated we need to renew our resolution to dispose of equipment per auction style. Roger 09-039 moved to renew resolution 08-66. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger moved to place 2213 on eBay effective today, Thursday, February 12, 2009 with a reserve bid 09-040 of \$16,000. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Roger moved to remove the ad from FireTec magazine. Mike seconded 09-041 RCV: Mike – yes; Gary – yes; Roger – yes.

### **New Business**

Roger presented the fire report in Chief Lang's absence. Roger moved to place the following items on eBay: eight Survivair SCBA units with no reserve and the skid pump unit with a reserve bid of 09-042 \$1,500. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

The KME fire engine will be finished next week. Roger read a letter from Chief Lang requesting the promotion of Ryan Hall and Jasen Bryan to captain. Roger moved to appoint Ryan Hall and Jasen Bryan as captains on the Randolph Township Fire Department to be renewed on an annual basis. Gary seconded. Discussion: Gary would like to talk to Chief Lang and keep the lines of communication open especially with regards to changing the structure of the fire department. Motion on hold until the next meeting.

Gary reported that the focus for Regional Planning this year is the economy and jobs. It was brought up at the meeting that a group of townships get together to share the cost of Regional Planning's recommendations for solar panels and wind mills. Gary wanted to talk about the Issue 2 funds. Mike feels we should pursue this grant. Roger asked what is recommended for the next road. Larry stated that we talked about Shroeder Road last year. It really needs to be addressed and it is in the worst shape. It should be done like Luli Road. It was last paved in 1997. Larry is not sure what other road could qualify without reviewing the roads. Trump and Swartz could use a leveling base and then chip and seal, but it is not wide enough for Issue 2. It was suggested that all the roads be evaluated. Roger feels we should apply for Issue 2 funds in order to be fiscally responsible to the taxpayers. Gary stated that it is a shame that it was not done properly in the first place and wondered if it could be corrected for a reasonable cost. He doesn't feel we should apply for issue 2 unless we do it properly. Mike feels we should look into it before we just say no. It was suggested to revisit this issue at the next meeting.

Mike nothing at this time.

Mary reported that the OTA conference was very informative. One question that came up was the roll call and who should vote first. Since the chairman could influence the other board members, it was suggested that the chairman vote last. Mary will begin to implement this recommendation. Mary received information on the Local Government conference to take place in Columbus at the end of April. Mary reported that the Portage County Library will reduce their hours due to budget cuts. Mary reported the unused hours from Regional Planning is 90 for this year. A letter was received from the St. Joseph Recycling Committee stating that they received \$1,264.25 from the aluminum can recycling. No requests for this money has been received, therefore it will remain in their bank account until a request is received. Mary presented correspondence from the USO thanking us for our donation.

Mary received a letter from Working Partners regarding drug testing. Mary asked the trustees if they would like to have all part-time employees on the list for random testing. Mike moved to add all part-time employees to the Working Partners drug testing list. Roger seconded.

09-043 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to accept the amended budget certificate for \$1,669,079.18 from the 09-044 Portage County Auditor. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary reported that she and Larry have researched information regarding the Gunthier Trust. In the minutes from November 12, 1968 it was recorded that a bequest from Katherine Guthier in the amount of \$2589.13 was received. The interest can only be used to assist needy individuals or families in Randolph Township where such needs are not adequately met by other public funds. Other monies have been donated to the township for cemetery needs with no specific directives.

Mary presented information to the trustees regarding our lease agreement for our copiers. She received two proposals for color copiers for the administration building and the fire department. The cost of color copiers has become very affordable. The proposed rate for two color copiers is almost the same as what we are paying for one copier now. The trustees will review the information and discuss this issue further at the next meeting.

Mary requested a motion to appropriate receipts 10 – 18 totaling \$12,227.74 and pay warrants 29790 – 29828 and EFTs 460 – 463 totaling \$25,086.53. Mike so moved. Roger seconded. 09-045 RCV: Roger – yes; Gary – yes; Mike – yes.

Larry spoke about the 2009-2010 salt quote. He received information from the county with a firm date of February 27, 2009 for the ODOT cooperative purchase. Larry recommended we go on state bid even though no price is quoted. I proved to a considerable savings this year. Gary does not like having to make a decision without a price. Mike feels we can make a decision at the next meeting and fax it the next morning. Gary asked what amount of salt he is recommending. Larry would like to order 800 tons, with the intent to purchase 80% and up to 120%. Mike feels we can't go wrong with the state bid. Larry stated that the longest he has had to wait was one day. Mike recommended we engage with the cooperative purchase. Roger agrees with Gary that he does not like not knowing the price, but feels the savings we had this year was very considerable. Mike states that we have to buy salt and usually going with a group you get a better price. Gary is concerned about budgeting with no firm price. Mike moved to enter the ODOT cooperative purchase. Roger seconded. 09-46 Discussion: Gary would also like to discuss other options. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry reported that they have been busy with snow removal in January and February. They are working on getting the mowers ready for spring. They topped a tree near the road garage due to the buckling of the asphalt. They will probably take two more trees down.

Dan presented the zoning report. The Zoning Commission will meet on February 24, 2009 at 7:00 p.m. in the SC. The US Census Bureau will be holding field training in the Town Hall March 30 – August 3 in preparation for the 2010 census. Dan provided the cost estimate for mailing the newsletter. Roger feels we should keep the newsletter as is. Gary feels we should send it out once a year to keep the residents informed. Dan did an informal survey and some residents don't read it. Dan presented a draft of "Facility Use Agreement for Moyer Fields and the Old Randolph School Park Fields" which will be sent to Chris Meduri for review.

#### Public Comment

Bill asked about the fire station roof if the pitch would match the town hall. Mike stated that it would not.

With no further business, the meeting adjourned at 8:54 a.m.


Randolph Township Regular Trustee Meeting Thursday, February 26, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous  
09-047 minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present: Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, Members of Randolph Boy Scout Troop 559, L. Klodt, Randolph Hot Stove representative.

**Old Business**

Mike welcomed Troop 559 and expressed his hope that they learn something about local government from this meeting. He also stated that we would welcome any questions or comments later in the meeting.

Roger spoke about the appointment of Ryan Hall and Jasen Bryan. He and Gary met with Chief Lang and had their questions answered. Roger moved to appoint Ryan Hall and Jasen Bryan as  
09-048 captains for the Randolph Township Fire Department. Gary seconded. RCV: Roger - yes; Gary – yes; Mike – yes.

Roger reported that fire engine 2213 sold for \$16,300. The department has been working to remove items from the truck not included in the sale. Roger moved to accept the \$16,300 bid for fire engine  
09-049 2213. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger also reported that the skid unit from the grass truck sold \$1,500. Roger moved to accept the  
09-050 \$1,500 bid for the skid unit. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger spoke to Chris Meduri on Tuesday about the Gunthier Trust. Chris recommended a resolution to disperse the amount in its entirety to non-profitable group. Mary suggested that we have a letter from Chris stating this recommendation. Gary thinks it would be good to get this resolved. Mike is not in any hurry, but feels that other organizations can utilize these funds more readily.

Roger asked about the copiers. This issue will be discussed further at the next meeting. Roger spoke to Chris Meduri regarding the issue of having the dispatch agreement state that we would switch back to Portage County if they get regional dispatch. Chris stated that the opt clause is sufficient. Roger stands by his original motion. Gary seconded. Discussion: Gary just wants to make sure that Stow understands that if Portage County gets regional dispatch we will change back.  
09-051 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary brought up the salt issue. Gary moved to join the state salt program and order 700 tons of salt. Roger seconded. Discussion: Mike reiterated that any time we went with the state we came out well.  
09-052 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary talked about the fire station roof. The original plans can not be located as the state held the records instead of the county. Gary is having the original contractor look for the plans. Gary and Larry did not have a chance to evaluate the roads. They will try to have it completed by the next meeting.

**New Business**

Roger talked about the reverse 911 program presented by Jon Barber. Roger explained the process for the program. It would be administered through the fire department. Any life threatening issue can be issued directed from the county. Mike feels it would be a worthwhile program to warn residents. There would be no cost unless the whole township is to be notified immediately. At that time, a small cost would incur. Roger feels we should look into this further. Gary is concerned about information leaking out and is wondering if it could be done in house. Roger will contact Brimfield regarding Code Red and present more information at the next meeting.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 420

Roger reported that the new truck should arrive next Monday or Tuesday. Roger moved to contract with Mitchell Communication to remove the radios from old 2213 and place them in new 2213 for \$800. Gary seconded. Discussion: Mike stated that Mitchell Communication is reliable and the department is satisfied with their work. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger moved to mount additional equipment and miscellaneous hardware to 2213 for a cost of \$836.95. Gary seconded. Discussion: Gary asked what a scull saver is. Mike stated the scull saver is a formed pad that is mounted to the truck to protect the head when working around the truck. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger moved to appropriate \$400 to Cuyahoga Community College for fire instructor training for Jasen Bryan. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary spoke about the signs coming into the community. He asked if anyone had a chance to look into this. Roger spoke to Dan who recommended talking to ODOT about using their posts. Mike was under the impression that it would be an ornate sign. Roger will contact Mogadore for information about their sign and present the information at the next meeting.

Gary spoke about Memorial Day. He would like to plant the seed of possible changes for the Memorial Day activities. Gary will talk to the Lions Club.

Mike asked for thoughts on joining other townships to get recommendations from Regional Planning regarding solar panels and wind mills. Roger stated that this was brought up at PCTA meeting. It was suggested that townships that wish to participate could each donate 10 hours toward this endeavor. Mike moved to put forward 10 hours to Regional Planning for recommendations for solar panels and wind mills. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike asked for comments on the facility agreement for the ball fields. Mike moved to accept the agreement as stated and approved by Chris Meduri for use of Moyer Field and Randolph School Park. Roger seconded. Discussion: Mike asked about the golf issue. Dan and Larry stated that it is a problem with mowing and player safety. Gary asked about the liability insurance mentioned twice. It was probably addressed for each section. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary placed the January bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the January bank reconciliation statement. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary asked for a motion to accept the 2009 appropriation budget. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 19 – 25 totaling \$36,234.08 and pay warrants 29829 – 29865 and EFTs 464-469 totaling \$40,737.79. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. There is about 200 tons of salt left which should be enough for this season since we are mixing in cinders. We purchased 560 tons this season. Last year we used 700 tons of pure salt. They have been patching holes and trimming brush. Larry stated that he will have prices for drum pallets for spill containment and fire proof cabinets at the next meeting. There were two funerals for a year to date total of three.

Dan presented the zoning report. One permit was issued. The Duffy property was sold and is in the process of being remodeled. The Zoning Commission will meet on March 24, 2009 at 7 pm in the SC. Dan brought up a proposal for a Farmers Market. It ties in to Roger's idea of buying local. Roger has been researching for the business meeting and read an article about communities our size that are trying to become self sufficient. This is one of Roger's visions and needs to be discussed. Roger feels this is a positive move for the township. Dan spoke to Chris Meduri and stated that it

would be allowed. Dan recommended that the township sponsor it which would give the trustees some control. More details need to be worked out. There is a seminar in March that Roger would like to attend. Gary feels it promotes community which is important. Mike's understanding is that the township is the sponsor only and not in it for the money. Dan suggested that strict rules be developed. Mike feels we should look into it.

**Public Comment**

A representative from Randolph Hot Stove presented the proposal for the lights at the ball field. There are a few issues regarding power. It was suggested that we hook up to the pole across the street. A sketch with pole placement was presented. The total approximate cost would be \$5,000. The ball leagues plan to hold fundraisers to help defray the cost and will also take donations. Equipment has been secured and man hours have been donated and are ready to go. Roger asked when ball season starts. The boys begin the first of May and the girls in the middle of May. The lights may not be ready for this ball season. Roger asked if it would be feasible to work on the logistics through the summer and have it ready for next season.

Bob asked if the township was paying any of the \$5,000 and the paying for electric service after it is installed. Mike stated that we will pay for the electric with the possibility of being reimbursed. It is still in the planning stage. Bob is concerned that an electric issue was brought up in the past but not discussed and the township is paying. He feels we should pay to support the youth of our community.

A member of Troop 559 stated that he felt the township meeting was handled very efficiently and hopes that other members learned something and will conduct their meetings by following this example.

With no further business, the meeting adjourned 8:41 p.m.

*Michael Long*

*Marybeth Rodenbucker*

Randolph Township Regular Trustee Meeting Thursday, March 12, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, T. Pfile.

**Old Business**

Roger received an e-mail from Chris Meduri regarding the Gunthier Trust. Chris wants to check with the probate court before issuing his recommendation. He suggested we put it on hold for the time being. Roger spoke about the reverse 911 and Code Red alert systems. Code Red has two systems which include a weather system and an alert system for messages. Kim Merckle would like to present information next week. According to the information Roger received the weather or message alert would cost \$5,000 per year which is based on the population; weather and message alert would cost \$7,500 per year which is a half price discount on one alert. Roger contacted TRZ in Brimfield but has not received information yet. Roger asked if the other trustees are willing to hear the presentation. Mike and Gary are agreeable. Roger will set up meeting. Roger commented on the copier information from North Canton. Mike and Gary have not had time to review the information, but will discuss the copier lease further at the next meeting.

Gary presented a sketch of the sign to be used welcoming people to our community. Mike is happy with the sketch. Roger suggested getting a few quotes. Roger will contact Ellet Neon. Mike asked the cost. Gary received an estimate of \$75 - \$100 per square foot. Gary feels we should have an idea of how many we want since that could affect the price. Gary suggested we send it to ODOT for approval. Roger suggested checking on six signs. Mike recommended we file for the permits and get quotes. Tim suggested asking what material would be best regarding graffiti removal.

Mike spoke about the lights on Moyer Field. Mike feels the next step would be to contact First Energy to check on getting the service to the field. We also need to contact the prosecutor regarding who collects the money. Mike is under the impression that they can not collect money for the township property. Gary suggested we lease the property as we do other township property. Mike received information that this would be adult leagues and church leagues. Mike felt the youth league is doing this as a fundraiser. Roger suggested we contact Troy Manion to have someone come to the next meeting to clarify this issue.

Gary received some complaints regarding the mud and manholes. Dan received an e-mail stating that they would be back on March 23 to take care of these issues. Dan suggested we talk to them about specific areas. Gary talked about sewer fees to tie in. Gary will continue to look into this. Mike agrees with Gary, but feels the excessive fee is charged only if the resident ties in later. Roger received information that the fee is waived if the property is vacant. Gary also feels that the monthly fee is high. Mike does not feel that the fee can be changed.

Gary talked about the fire station roof. Frank dropped off the plans. Mike received a call from the original contractor who stressed the load limit. Mike is also concerned about the cost. Gary feels we should let the architect take care of this issue.

Gary spoke to Larry regarding the turn in of the state salt bid. It was suggested we hold off due to the fact that we may be able to purchase additional salt this year. Gary contacted Len regarding the Memorial Day parade. It was suggested that we hold it like we did last year. Mike feels we should leave the parade since the memorial to fallen soldiers is in front of the town hall. Mike feels that this has been tradition for many years and feels we should leave it alone. Gary would like to see it move to the school park. Mike asked about the ball teams wanting to have a community event. Roger feels it would not be appropriate for the day. Mike will not deter the ball team if that is what they really want to do. Gary reiterated that the war vets, along with some others, should be at the cemetery. Gary reported that eight townships have agreed to participate in the wind mill and solar panel recommendations from Regional Planning. It could possibly lower our cost. Gary asked if

Roger heard from Candy Deffenbaugh. Roger stated that he spoke to her about three weeks ago and is waiting to hear back. Gary asked if a meeting could be set up for an update.

#### New Business

Roger presented the fire report. Responses for February: EMS – 36; Fire – 1; MVC – 5; Inc – 4 for a monthly total of 46 and a year to date total of 80. Easter Egg Hunt and Open House will be held on Sunday, April 5, 2009 from 1:00 to 4:00 p.m. Chief Lang requested that Nick Reynolds attend the Fire Inspectors class at the Ohio Fire Academy. Roger moved to appropriate \$760 for fire inspector training. Gary seconded. Discussion: Gary asked how many are qualified to do inspections. Mike stated that five members are currently trained for inspections. Roger feels that Nick is here for the long term and is a good candidate for the training. RCV: Roger – yes; Gary – yes; Mike – yes.

The new 2009 2213 KME pumper has arrived and is in service. 2003 SCBA cylinders are due for their five year hydro-testing. The cost is \$30 per cylinder plus replacement parts or \$360 plus parts. Roger moved to approve the testing not to exceed the cost of \$360 plus parts. Gary seconded. RCV: Roger - yes; Gary – yes; Mike - yes.

Roger moved to appropriate \$210 for the annual TB testing for the fire department members. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger reported that we will not get the FEMA grant for the fire station generator. We will apply again next year. Mike stated we can start looking at other avenues. Mike suggested we purchase a small automatic start generator to handle the basic facilities of the station and use the Detroit for continuous service or purchase a used unit with automatic start to update our equipment. Mike will look into this issue.

Gary asked about Central Dispatch. Gary would like to continue to follow through with central dispatch for Portage County. He stated again that trustees need to be involved. Mike felt we have been involved and had the elements of central dispatch with FireCom. Gary disagrees, but feels it was Ravenna Township that received the grant and put it together. Mike feels that unless you have everyone in the county, including the cities, it will be an uphill battle to get central dispatch. Roger agrees that the cities are the ones holding back the county. Gary suggested that all the townships formed a board to get central dispatch to work together.

Roger stated that Chief Lang reiterated the need to repair the fire station roof. The cement apron pad in front of the station needs to be addressed as the new truck hits the pavement when pulling out of the station. Roger contacted Joe Mosyoski. Discussion about various options to solve the problem was discussed. Roger moved to appropriate \$1,850 to engineer the pad approach to the road from the fire station. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked about the Farmers Market. It was his understanding that it was still being investigated. Mike agrees. Roger stated that Dan is attending a workshop and he might have misled Dan to believe that it was a go due to his enthusiasm. Mike asked about the legality. Dan stated that as long as it follows our zoning guidelines, there is no issue. Mike moved to support the Farmers Market pending any legal conflicts or lack of interest from vendor participant. Roger seconded. Discussion: Gary feels we are in the same boat and it does not solve the investigative side of this issue. Gary feels we need to thoroughly research the issue before stating that we are actually supporting this venture. Dan explained the research he has done to get this off the ground. RCV: Roger – yes; Gary - yes; Mike – yes.

Mike stated that we need to replace Karen Hilgert on the Zoning Board. Two people have expressed an interest in serving on the zoning board. Mike will be in contact with these individuals and make a recommendation at the next meeting.

Mary received a request from Howard Mangold to buy back the cemetery lot for \$5.00. He is the heir to this grave. Mike so moved. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 422

Mary placed the February bank reconciliation statement in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the February bank reconciliation. Gary seconded.  
09-068 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 26 – 33 totaling \$5,947.30 and pay warrants 29873 – 29908 and EFTs 470 – 474 totaling \$33,433.31. Mike so moved. Roger seconded.  
09-069 RCV: Roger – yes; Gary – yes; Mike – yes.

Tim presented the road department report. They have been patching holes, trimming along the walking path, truck maintenance, and picking up trash. The Moyer Field parking lot needs to be addressed due to the recycling trucks.

Dan presented the zoning report. Gary asked about the complaints. Dan stated that the Mangold complaint may be going to court. Roger feels we need to address the Terry Baker property as it is getting worse again. Mike agrees. Dan stated that each issue has dealt with it a little. Mike suggested that Dan present resolutions and a letter at the next meeting. Gary has not received any phone calls and suggested that we move on Cameron, Mangold, and send a letter to Baker suggesting that they contact the trustees or come to a meeting. Dan will be attending a seminar on Farmers Market on Saturday. Gary asked Dan to include the hall rental information in his report along with copies

With no further business, the meeting adjourned at 8:38 a.m.

*Michael Jones*

*Mary A. Rodenbucher*

Randolph Township Regular Trustee Meeting Thursday, March 26, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, F. Rodenbucher, T. Baker, B. Wagner, B. Patrick, B. Carter, Chief Lang, G. Harrison, L. Klodt

**Old Business**

Roger has not heard from Chris Meduri regarding the Gunthier Trust. A few residents had some concerns about property not restored as promised. Roger contacted Mike with the construction company doing the work who stated that he is finished according to what he was told to do. The area was videotaped before and after for reference. Roger stated that the fax machine at the administration office is not working properly and we should consider our new copier lease. The new copiers have fax capability. The three quotes were comparable in cost. Gary feels we should continue with ComDoc since we have had good service with them in the past. Roger moved to update our lease contract for copiers at the administration building and the fire department with ComDoc. Gary seconded. Discussion: Roger stated that the cost drops with the length of the contract. Mike and Roger feel that a 48 month lease is long enough. Roger amended his motion to update our lease contract for copiers at the administration building and the fire department with ComDoc for copier model 2550 for \$420 per month for 48 months. Gary seconded.

09-071 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger contacted Candy Deffenbaugh regarding our grants. She has not been charging us, but has been looking for possible grants. Nothing has come up yet with the list provided. There is a possible USDA grant for the Farmers Market. The Farmers Market meeting was well attended. Candy suggested the market needs to be in a more visible place such as the Old School Park. She is going to move forward to apply for the grant. Mike is concerned that there is no electric service for the vendors at the park. The grant needs to have a specific location. The grant is for training and marketing with a minimum amount of \$2,500 up to \$100,000. Dan stated it is a two year grant. Mike asked about the need for restrooms. Dan stated that most open markets do not have restrooms. Gary feels we should springboard it at the SC/CC complex. The grant needs to be applied for by the end of April. Mike feels we should apply for the grant. Gary still feels we should try it first before jumping in. Mike agrees with Gary that maybe we should try it first at SC/CC. Roger moved to continue our contract with Candy Deffenbaugh to apply for the USDA grant for the Farmers Market. Gary seconded. Discussion: Gary asked how much it will cost. Roger stated that she charges on an hourly basis. Roger did not ask how much time but feels we are still under our initial \$500 appropriation. Roger amended his motion to continue our contract with Candy Deffenbaugh, not to exceed our initial appropriation of \$500, to apply for the USDA grant for the Farmers Market. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

09-072

Roger spoke about Code Red. He had a teleconference with Kim Merckle this morning. Roger spoke to Candy about this venture who suggested that a grant may be available for the alert system. The Code Red system has two alert systems. One system is the emergency notification system which would cost \$5,000 per year for a town our size with 12,500 base minutes. The other system is the weather notification which is through the National Weather Service which would cost \$5,000. Both systems together would cost \$7,500 annually. There is no charge for notification from the National Weather Service. Roger is not looking to sign up tonight, but is interested in the weather alert. Mike is concerned about obtaining phone numbers and cell phone numbers. Roger stated that individuals will have the opportunity to sign up. Mike feels we should investigate this further. Chief Lang feels that there are many benefits, but it is costly. Roger agrees and still needs to discuss the cost and budget with Mary. Roger stated that the cost would not increase over time. Mike feels it is better than putting up sirens. Roger received preliminary drawings from Joe Mosyjowski regarding the fire station access. Roger feels we need to deal with this as soon as possible. Mike stated that there is an issue with the grade from 44 and fire station doors (which is about 2 feet). Mike feels we should have Joe finish a spec sheet and move on this quickly. Discussion continued regarding the submitted drawings.

Gary asked about our satisfaction with the finish work from the sewer installation. The trustees agree that the finish work is not up to our standard. Mike stated that the asphalt apron at the Old School Park, the gazebo area and the lot across from the fire station needs to be addressed. Roger stated that a tree needs to be replaced at the gazebo. Dan will contact Water Resources regarding these issues. The trustees will meet with them if necessary.

Gary moved to participate in the Memorial Day Parade as we have in the past. Roger seconded.  
09-073 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked if anyone was here from the ball teams. Mike will contact Troy Manion and get clarification on the issue. Mike asked about the lighting at Moyer Field. Roger is all for it. Gary feels we need to get the information about the night games before moving forward.

Gary contacted two other sign companies and received quotes; Northcoast for \$625 per sign and Graphic Expressions in Streetsboro \$765 per sign. The quote from Kingsway Sign in Hartville is \$650 per sign. Mike asked about delivery time. Gary stated that we should have it in about one month. Gary explained the differences in the sign material. Mike is in favor of moving ahead with this project. The sign samples were passed around to those in attendance.

Gary talked about the Schroeder Road OPWC road project. He worked with Larry on some figures arriving at \$267,000. This was an Issue 2 project in 1998. Gary feels since it already has a good base we could chip and seal, ditch and stripe it for \$106,000. By using the OPWC grant we would have to pay \$133,500. Gary feels we should not file for Issue 2 funds. Mike feels that we should apply since the funds will dry up eventually. There is a grade difference at Schroeder and Luli Roads and that would be corrected. Mike and Roger both feel we should apply for Issue 2. Roger stated that we should do whatever we can to get back the tax money we pay and one way is through Issue 2. Roger stated that just because we apply doesn't mean we will get it. Gary does not feel that taking the taxpayer money is being fiscally responsible to the taxpayers. We can update the road to good shape and those monies can help someone else. Roger stated that we are taxpayers and feels it a responsible venture. Mike stated that if Issue 2 feels we don't meet the criteria so be it. Mike moved to apply for Issue 2 funding for Schroeder Road for 2010. Roger seconded.

09-74 RCV: Roger – yes; Gary – no; Mike – yes. Gary stated that since he feels so strongly against the application for funds, he suggested that one of the other trustees handle the application. Roger suggested that he and Mike work on it together. Mike was agreeable.

Gary asked about the fire station roof. Mike stated the plans look good, but feels it is out of our price range. Mary stated that we received an invoice from Frank Pavliga for architectural work for two roof designs which total about \$91,000 for both designs. Mike moved to accept bids for both roof designs. Roger seconded. Discussion: Gary asked how soon it should be advertised. Mike stated that as soon as possible. Gary stated that a few corrections need to be made to the bid book before we distribute it for bids. Mary asked if the bid books should be reviewed by Chris Meduri. Mike stated that they need to be reviewed. Mike is concerned about the cost and how it fits into the budget. Mike reiterated that he feels it is better to put our money in equipment and staff. Mike suggested that the changes be made by April 9 and bids to be opened on April 23. Motion on hold until the next meeting.

Gary asked about the signs. Terry asked about putting the established date. The trustees did not want to clutter the signs. Mike moved to go with Kingsway Sign for four signs at \$650 each pending approval from ODOT. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.  
09-075

Mike wanted to discuss the mowing issue. Mike Dittmer is not able to mow this year. Mike suggested we talk to Chief Lang about possibly having some fire personnel take care of the center of town. Roger would like to hire a part time person to take care of the cemeteries and ball fields. Roger feels we need to be fiscally responsible, but we need to do a better job than last year especially at the cemetery. Gary wanted to keep the original idea that the part-time fire personnel help with the mowing. Chief Lang agrees with Roger, but feels that the part-time fire employees can handle the center of town. Mike would like to make a decision at the next meeting.

### New Business

Roger spoke about the third annual roadside clean-up day to be held on Saturday, May 2, 2009. He would like to pre-register people and would like everyone to promote this venture. Roger spoke to Len McKay who stated that the Lions clean up 224. Roger suggested that the scouts work with the Lions. We will need a dumpster. Roger received two quotes for a dumpster. The quotes were from Karg for \$200 and Huth Rubbish for \$300; Ram Container did not get back to him. Roger moved to contract with Karg for \$200 for a dumpster for our annual clean-up day. Gary seconded.

09-076 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike would like to paint the side of the library and the outside of the Town Hall. Roger agrees. Mike will have estimates at the next meeting. Gary feels that there is a lot of repair work to be done before painting. Mike talked about the cemetery fence at the center of town. Mike stated that vinyl fencing can be purchased at Lowes and could be installed in-house. Roger feels if we can do this in-house we should move forward. Larry stated that two trees need to be removed before the new fence is installed. Gary and Roger feel the new fence should be similar to the style currently there and black. Mike will work on getting prices for the next meeting.

Mike spoke about the training trailer in back for the fire department. He suggested removing the stockade fence and placing it in storage. They would also like to move the trailer closer to the garage. Roger feels we should have a contest for a design to paint on the outside of the trailer. Roger will check with the school to check on interest for this project. Gary asked how long it would be in use. Chief Lang stated that until it would no longer be of use; at least a year but less than five years. Chief Lang stated that the original intention was to paint it white so it is not an eyesore.

Mary received a letter from the Community Action Council asking if we would like to sponsor the Moyer Field shelter for the summer hot lunch program. Mike so moved. Roger seconded.

09-077 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary also received a letter from the Board of Elections requesting the use of the SC/CC for the primary/special election on Tuesday, May 5, 2009. Mike so moved. Roger seconded.

09-078 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary has been in contact with the accountant from Charles E. Harris & Associates regarding our audit. Since the cash reconciliation is unbalanced, it was recommended that an independent firm reconcile the books. The error is in 2007 and Mary has tried to find the mistake but to no avail. Mike suggested we use Rea & Associates since they performed the reconciliation for the prior audit. Mike moved to have the 2007/2008 books reconciled, preferably with Rea & Associates pending approval from Charles E. Harris & Associates and/or the auditor's office. Roger seconded.

09-079 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 34 – 38 totaling \$22,353.70 and pay warrants 29909 – 29939 and EFTs 475 – 481 totaling \$57,410.70. Mike so moved. Roger seconded.

09-080 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary asked about the invoice from Frank Pavliga for the fire station roof. Mike moved to pay the invoice. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

09-081

Larry presented the road report. They patched pot holes and the roads appear to be in good shape from the winter. Larry and Tim performed a road inspection and noted that many signs need to be replaced. Larry plans to take one salt box out next week. They replaced a pipe in the walking track. Limestone sand has been ordered for the walking tracks. Tim painted plows and patched municipal parking lot. Larry stated that the printer in the road garage needs to be replaced. Mary suggested that there is an extra printer in the administration building which may work. Larry requested a change in work hours from 7:30 – 4:00 to 7:00 – 3:30 for the road department only. Roger has no problem.

Gary is willing to try it. There were two funerals with a year to date total of five. Larry stated that winter decorations need to be removed by April 1.

Dan presented the zoning reports. There was one permit issued for an accessory building. The complaints on Cameron and Mangold have been reactivated with Chris Meduri. The next Zoning Commission meeting will be April 27, 2009 at 7 p.m. in the SC. The Zoning Commission is working on solar panel, wind turbines, and billboard regulations.

Mike asked Terry if he had anything to say regarding the complaints against his property. Terry stated that ~~the~~ initially the three items that were addressed in the past were to keep the 90 feet in front of his house clutter free and clean; and it is; keep the concrete driveway open; and it is; and have nothing between the house and first garage; and it is. He questioned how can it be getting worse if he has cleaned up the three prior issues. Everyone knows he scraps cars and the price is way down. Roger stated that he is willing to pay, out of his pocket, for the paint for his house. Roger stated that everyone around him has been updating their property and his house just stands out. Mike stated that the town center zoning states that his business should not be there and Terry needs to file for a variance. Dan stated that is correct and he should file a variance just like Mike did when he moved his shop. Dan stated that he, as well as the trustees, has given Terry quite a bit of leeway. Gary stated that he hopes we never have to visit this issue again with parts and junk. Mike asked Terry if he understands what is being asked of him to do.

Chief Lang reported that we are on track to change dispatch from FireCom to Stow dispatch on April 1, 2009. Cell phone contract with Nextel/Sprint is up. Verizon has better technology and better coverage. Mike received a quote from Verizon for an initial set up fee of \$1,400 with a monthly charge of \$123; this is a savings of \$32 per month. Roger moved to contract with Verizon 09-082 for the fire department cell phones. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

#### Public Comment

Fred stated that he was at a Regional Planning meeting and our current land use plan is 10 years old. He thought it might be a good idea to update the land use plan and include the sewer plan.

With no further business, the meeting adjourned at 9:20 p.m.

*Michel T. Lang*  
*Maryb Rodenbucher*

Randolph Township Regular Trustee Meeting Thursday, April 9, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous  
09-083 minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike - yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. McKay, B. Carter, B. Siegfert, B. Wagner,

### Old Business

Roger sent the bid books for the fire station re-roofing to Chris Meduri for review. A few items were missing but Chris will supply the missing items. It will be ready to advertise for bid. Bill asked if the bidding will be for both roof types. Bill also asked about choosing one plan and bidding on it. Mike stated that since we don't know the difference in cost between the two roofs we will accept bids for both types. Bill asked about quotes. Roger stated that the flat roof could be between \$20,000-\$30,000 and the peak roof \$40,000-\$50,000. Mike asked who made the original motion for the roof. Mary stated that Mike made the motion and Roger seconded. Discussion: Roger suggested to amend the original motion to reflect that the roofing project be placed in the paper to receive bids by noon on April 22, 2009 and to be opened at the next meeting on April 23, 2009. Gary would like to review the changes. Mike stated that the only changes were legal. Gary stated that some drawing issues were changed and he would like to review it before sending out the bid packages. Mike amended the original motion to reflect an ad be placed in the paper on April 19, 2009 to accept bids for the RFD roofing project with bids to be opened on May 14, 2009 at 7:00 a.m. Roger seconded.  
09-084 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger has not received any further information on the Gunthier Trust. Roger reminded everyone about the roadside cleanup on May 2, 2009 from 8 – 12. Those participating are to meet at the administration complex for supplies. He spoke at the fire meeting and had some who volunteered. Len stated that the Lions Club has about 30 vests to loan to the volunteers. Roger spoke to Principal Hulca regarding the painting of the trailer. Mr. Hulea will speak to Mrs. Woolf, the art teacher, and will get back to Roger. Roger spoke with Candy Deffenbaugh about Code Red. She feels that money is available. Her estimated charge is two hours at \$50 per hour. Mike spoke to Mary regarding the budget and feels it would be a good idea for the township. Roger feels we should go with the weather only if we only choose one. Mike agrees. Roger feels if we can get grant money, we can possibly get both systems. Roger stated that we initially approved 10 hours at \$50 per hour. So far we have been charged \$125. This would still be covered under the initial appropriation. There is a Farmers Market grant that Candy is also working on presently. Roger moved to appropriate an additional \$500 to Candy to continue to work on the Farmers Market and Code Red. Gary seconded.  
09-085 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger asked about a part-time maintenance person. Gary would like to have the fire department do some of the work such as the center of town. Mike estimated that the mowing would take about 25 - 30 hours per week. He feels we should advertise for mowing as needed. Roger spoke to Mary regarding the budget and would like to hire a maintenance person with duties to include mowing, maintain mowing equipment, light construction and more as needed. He feels the person should have a CDL. This person could be a floater to help throughout the township. Roger felt that 20 -30 hrs per week is a good start with the primary duty being mowing. Mike stated a valid driver's license is a must. Mike feels we should advertise for all mowing, valid driver's license, possible light construction, and general maintenance. Gary asked Larry how many hours were involved with mowing. Larry stated that with both road employees mowing, it could be done in one day. Gary still feels the town center should be the responsibility of the fire department. Roger would like to have the new part time person do all the mowing. Mike feels we should advertise as soon as possible so we can review applications at the next meeting. Gary is not in favor of hiring another employee. Gary suggested that we contact the youth work program. Mike feels we should investigate both avenues. Mike moved to advertise for the part time position for lawn care and investigate the work  
09-086 youth program. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary spoke about the front of the fire station draining issue. Mike feels it was a temporary fix and we should have Joe Mosyjowski finish the specs. It should be finished up to grade. Roger agrees with Mike. He spoke to Chad Werab and received a rough estimate of \$41,000. Roger would like to wait and see about the fire station roof before proceeding with the access. The truck can get out which was the primary issue. Mike asked if this includes removal. Roger stated that it does include the removal. Gary suggested that we decide if we want two catch basins or trench for water. Mike is concerned about the appearance of the concrete. Mike suggested a low interest government loan. Gary would like to avoid loans if possible. It was decided to wait for the outcome of the roof bids.

Gary asked about the sewer list. Dan spoke to Water Resources who is reviewing the video. Dan has not heard back yet, but will follow up. Dan stated that they are not finished with some other things.

Gary asked about the land use plan. He would like to look into it with Regional Planning just to update our plan. Mike asked Dan about the Zoning Commission comments. Dan stated that they have not discussed this yet.

Gary spoke to the engineer's office regarding Schroeder Road. A top coat would be acceptable by removing bad areas and installing catch basins. Mike will talk to Larry regarding his thoughts on this project. Roger is for any project as long as we can apply for Issue 2.

Mike moved to appoint Gary Harrison from alternate to the Zoning Commission to fill Karen Hilgert's unexpired term. Roger seconded. Discussion: Roger thought Gary was already on the Zoning Commission. Mike rescinded his motion to investigate the status of members. Mark Griffiths has expressed interest to serve on the Zoning Commission.

Mike spoke to Robin Patton from First Energy regarding the light issue at Moyer Field. He is waiting for her return call. Troy Manion has not had a chance to meet with Mike. Mike suggested we move forward as this will only improve the fields for all residents. Mike is waiting for two bid proposals for the cemetery fence.

### **New Business**

Roger presented the fire report. Responses for March 2009 included: EMS – 27; Fire – 3; MVC – 3; Inc. – 2 for a monthly total of 35 and a year to date total 118. The Easter Egg Hunt and Open House was a great success. Fire training with Rootstown and Atwater fire departments for Trench Rescue Awareness was informative.

The Lions Club approved to purchase a super vac fan for 2213. Money received from the tree trimming on Alexander Road was used to purchase this fan.

The 35mm camera is broken and they would like to replace it with two digital cameras. Roger moved to appropriate \$300 for two cameras for the fire department. Gary seconded.

09-087 RCV: Roger – yes; Gary – yes; Mike – yes.

Chief Lang was approached by Dave Chalmers to use the old house located at the original entrance to Friendship Acres for fire training. Due to the high cost of asbestos testing and removal it has been eliminated the burning of this house for training.

Roger attended the monthly fire business meeting. They are in need of 30 new structural gloves. The cost is \$90 per pair – on sale for a total cost of \$2,700. Roger feels we should approve this purchase to protect our firefighters. Roger moved to appropriate \$2,700 for 30 pairs of gloves. Gary seconded. Discussion: Gary asked about the old gloves. Mike stated that they would keep those as

09-088 extras. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike asked about if everyone had their reservation in for the program presented by the Prosecutor's Office.

Mary placed the March bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to approve the March bank reconciliation. Gary seconded.

09-089 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary reported that the RFD soft billing received \$2,669.66 as the first payment. Mary reported she spoke to Charles E. Harris & Associates regarding the cash reconciliation being performed by Rea & Associates. She explained that they worked on the previous audit and is familiar with our township. Charles E. Harris & Associates will get back to us.

Mary reported that there was a Records Training schedule in the Grassroots Clippings newsletter. Mary reported that Gary needs to attend the records training for this term.

Mary stated that she received an invoice from Diversa for the logo sign work for \$385. Mike moved to approve the bill. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 39 – 51 totaling \$367,357.00 and pay warrants 29941 – 29976 and EFTs 482- 486 totaling \$20,265.09. Mike so moved. Roger seconded.

09-091 RCV: Roger – yes; Gary – yes; Mike – yes.

Mike spoke about the signs. A resident spoke about placing signs on Hartville and New Milford Road. These roads are heavily traveled.

Dan presented the Zoning report. Two permits were issued. Dan asked about donating one hall rental to the Waterloo Band Auction. Mike so moved. Roger seconded.

09-092 RCV: Roger – yes; Gary – yes; Mike – yes.

Dan presented the final rules for the Farmers Market which Chris Meduri reviewed and approved. Mike asked who is the "Farmers Market". Dan stated that it would be the core group. Roger spoke to Chris Meduri who suggested that the Farmers Market is the responsibility of the trustees. He suggested that there be a trustee liaison and a non-paid advisory group who would need to be appointed. Dan will provide a list of the core group. Roger spoke with Jim Zuccaro with OTARMA. This would be covered as it is a township function. Dan and Roger will attend the Waterloo School Board meeting. Dan asked if the rules could be approved. Gary would like to review the rules and approve it at the next meeting. Mike suggested we address this at the next meeting. Gary asked about the hall rental.

Larry presented the road department report. Larry ordered road signs and brackets. They worked on the drainage in front of the fire station. Tim worked on maintenance on grasshopper mowers. Gayle Dearnberger is not able to place flags on veteran's graves. He spoke to the Lions Club who is willing to place the flags the weekend before Memorial Day. They will be working on the cemeteries next week to prepare for mowing. Larry suggested we paint and stain the chapel this summer.

Roger received an e-mail regarding John St. not being marked. Roger explained that since it is not a dedicated street, we are not responsible for the sign. Roger requested that Larry order a sign which he paid for. Roger will install it himself. Roger asked if this was agreeable with the other trustees. Gary stated that it is a private drive and he should ask if it is ok with the residents on the street. Roger will contact the residents.

### **Public Comment**

Len stated that at recent Lions Club meeting a resolution was passed to support the Farmers Market. It was decided that a large wreath will be made and placed at the town center at the Memorial Day ceremony instead of at the cemetery. The parade will start at the ball field parking lot. They will continue to have the pancake breakfast.

With no further business, the meeting adjourned at 8:28 a.m.

*Michael Long*  
*Margaret Koderuscher*

Randolph Township Regular Trustee Meeting Thursday, April 23, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, S. Bachman, S. Bachman, B. Wagner, T. Baker, G. Klag, B. Carter, G. Harrison, R. Huth, Jim

Mike introduced Sean Bachman who is working on a Boy Scout badge. He interviewed Mike prior to the meeting and will observe the meeting.

### Old Business

Roger reminded everyone about the township roadside cleanup on Saturday, May 2, 2009 from 8 – 12. Those participating should meet at the administration building for supplies. Roger suggested pre-registering so we can get as many roads cleaned as possible. The annual recycle day will be on Saturday, May 9, 2009 at the administration building. Roger is meeting with Candy Definbaugh tomorrow morning regarding the Farmers Market grant. She will begin working on Code Red. The sewer repairs have been completed. The items that were brought to their attention have been taken care of to our satisfaction. Roger attended the zoning presentation by the Prosecutor's Office along with four members of our zoning boards. Roger spoke to Brian Huff from Rea & Associates and they will do the cash reconciliation needed to complete the audit. Dan and Roger attended the Waterloo School Board meeting and received approval for the Farmers Market. Roger was able to contact all but one resident on John Street and received all positive comments. Roger spoke to Dan regarding his suggestion of an advisory committee for the Farmers Market. Roger moved to accept Michele Blinc, Laura Yount, Betty Siegfert, Paula Hyde, Jane Keener, and Dan Kolasky as the Farmers Market advisory committee and Roger as trustee liaison. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger moved to approve the rules for the Farmers Market. Gary seconded. Discussion: Gary stated that he just received his copy before the meeting. Roger thought everyone received a copy at the last meeting. Dan stated that the only change was the time. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger reported on the advisory meeting stating that Candy is applying for grant, but the grant would not be awarded until September or October. There was discussion about how to handle start up costs. Roger moved to appropriate up to \$500 for start up expenses for the Farmers Market to be used only if needed. Gary seconded. Discussion: Mike asked what expenses would be incurred. Roger stated that there may be expenses for signs, flyers, newspaper ads, etc. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike is waiting to hear back from First Energy regarding the lighting at Moyer Field. Mike spoke to Diane Makruski who is willing to move up. Mike moved to appoint Diane Makruski to fill the unexpired term of Karen Hilgert on the Zoning Commission. Gary seconded. Discussion: Roger stated she is a good choice. RCV: Roger – yes; Gary – yes; Mike – yes.

One application was received for zoning alternate from Mark Griffiths. Mike moved to appoint Mark Griffiths as zoning commission alternate. Roger seconded. Discussion: Gary stated he did not receive his application. Mary stated that she placed his letter in all the trustee's mailboxes. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike spoke about the drain in front of the fire station. It has caused a flooding issue. We need to address this with another catch basin or have Joe Mosyjowski finish the specs. Roger spoke to Joe Mosyjowski regarding updates to the original plan. Roger has pictures of the problem and stressed that it needs to be corrected. Gary suggested adding two more catch basins to correct the problem. Mike stated that the concrete is deteriorating and is not appropriate for a government building. Gary stated that the correct drainage is two more catch basins. Gary feels we do not have the funds to

replace the concrete. He also feels that the look of the concrete is not an issue at this point. Gary feels we should place two catch basins in to correct the problem and concrete can be replaced at a later date. Mike feels we should replace the catch basins and concrete at the same time. Roger agrees with Mike. It was agreed to address this issue after the roof bids are received. Mike moved to place another ad for the fire station roof repair in the general classifieds in the Record Courier and in the Farm & Dairy. Roger seconded. Discussion: Gary agrees to advertise again and place a legal ad in the Akron Beacon Journal. Mike amended his motion to include the Beacon Journal.

09-099 RCV: Roger – yes; Gary – yes; Mike – yes.

Mike asked about getting a quote to paint the chapel. Roger feels if we hire the right maintenance person, we can do it in house. Mike stated we advertised for mowing/light maintenance. We received 40 applications. Gary has mixed feelings about the job description. Mike feels it would be for the mowing season and leaf pick up. Gary feels the trustees have different ideas about the part time person. Roger wants to have someone that can float to any and all departments as needed. Roger feels we can save money by doing some of these duties in house. Mike feels our first priority is lawn mowing, but feels someone who can do other things is good. Roger feels we should not spend money on outside vendors if we can do it in house. Mike is concerned about the number of hours. Gary feels we need to have a list of requirements before the interview process. Roger suggested we come up with the list now. Mike is not opposed to hiring someone to help throughout the township because it is needed. Gary would like to keep the person to mowing only. There was much discussion regarding the requirements for the advertised position. Roger would like to find the right person to do what we want now and not go through this process again down the road. Gary is not in favor of hiring another full time person. Mike moved to hold a special meeting on Monday, April 27, 2009 at 7:00 p.m. to review applications. Roger seconded. Discussion: Gary suggested that each trustee review the applications and come up with their own list of individuals to interview.

09-100 Mike is not in favor of the suggested process. RCV: Roger – yes; Gary – no; Mike – yes.

### **New Business**

Roger received an e-mail from Kevin Steiner who requested that it be read at the next meeting. Kevin commented that he felt we have the best township in the county. The road care through the winter was fantastic. Kudos to Larry and all the guys. Kevin also thanked the fire department for the excellent service for his father. They are true professionals. He also thanked Dan Kolasky for all his help personally and with the zoning boards. He is a tremendous asset to the township. Kevin asked that Roger express his gratitude to all these people on his behalf and let them know that they are appreciated. Kevin also commended the trustees for assembling a quality group of people that works together and truly care about the jobs they do. Kevin realizes that positive comments are rarely made; especially to public entities. Kevin feels when someone does something well they should be complimented. The tax money that goes to Randolph Township is money well spent. Roger thanked Kevin for not using Sound Off and sending a signed letter.

Gary spoke about shooting the berms on Alexander Road. Larry received quote of \$3.00 per gallon from H. Luli. Gary move to have H. Luli shoot the berms on Alexander Road after Larry works on it next week, not to exceed \$4,365. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Another item that needs to be addressed on Alexander Road is the grading on the Peters property. Mike Wells will honor the quote from last year. Gary moved to Wells Excavating perform the grade work on the Peters property on Alexander Road, not to exceed \$400. Mike seconded.

09-102 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary stated that there are several berm areas that need to be addressed on Luli Road. Mike suggested we discuss this at the next meeting.

Mike nothing at this time.

Mary reported we received a letter from the Portage County Health Department for the annual Portage County school conference on Tuesday, May 12 at the Maplewood Career Center.

Mary reported that Dan picked up the bid packages from AA Blueprint. The total bill was \$570.09.

Mary found a check book in the files from the Randolph Township Parks. She spoke to Janice Adelman who stated there is about \$1,500 in the savings account and a CD with over \$6,000. Mary is concerned about the account becoming dormant. Gary suggested we investigate this further.

Mary requested a motion to appropriate receipts 52 - 64 totaling \$8,975.29 and pay warrants 29979 - 30022 and EFTs 487 - 492 totaling \$47,308.55. Mike so moved. Roger seconded.

09-103 RCV: Roger - yes; Gary - yes; Mike - yes.

Dan presented the zoning report. Two permits were issued. There are no new complaints on Cameron and Mangold. The Zoning Commission will meet next Monday, April 27, 2009. Gary talked to Dan about promoting local business on our website. Roger stated we have been doing that without prior approval. Gary suggested adding businesses outside of our community. Dan suggested that the trustees come up with guidelines. Gary feels it does not need to have a link, just a list of businesses. Gary suggested we continue this discussion at the next meeting.

### Public Comment

George stated that we appropriated money in the past to the park commission.

Terry stated that progress is being made on his property.

Rick commended the fire department on the service they provided to him a few weeks ago.

Bill stated his comments were omitted from the minutes on March 29. He requested that the trustees revisit this issue. Bill also stated that the part time position should have a job description with a wage. Bill stated that the Ohio Sunshine Law explains what constitutes a meeting.

Roger spoke to Grace Geiger from the LCA. The LCA received a request from the Mcacham family to plant a dogwood tree at Mrs. Meacham's grave. Mike has no problem with it, as long as it does not affect the gravestone. Gary agrees.

Roger stated that Dan was working on the school park sign and the slots for the letters were installed upside down. Roger feels we should have Mudd come out and fix it. Gary stated that he told Dan he would help him fix it.

With no further business, the meeting adjourned at 8:45 p.m.



Randolph Township Special Trustee Meeting Monday, April 27, 2009

Chairman Mike Lang opened the meeting at 7:00 p.m. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher.

09-104 Gary moved to go into executive session. Mike seconded. Discussion: Roger questioned the reason for going into executive session. Gary stated since we are dealing with sensitive personal information we should keep it confidential. RCV: Roger – yes; Gary – yes; Mike – yes.

09-105 Mike moved to come out of executive session. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

09-106 Mike suggested we set up a time to interview the selected applicants. Mike moved to hold a special meeting on Monday, May 4, 2009 at 7:00 p.m. to interview the selected candidates. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary will contact the selected applicants and set up an interview schedule.

With no further business, the meeting adjourned at 8:01 p.m.

*Michael T Lang*  
*Mary A Rodenbucher*

Randolph Township Special Trustee Meeting Monday, May 4, 2009

Chairman Mike Lang opened the meeting at 7:00 a.m. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher.

Mike explained the purpose of the meeting is to interview potential candidates for the part-time lawn/general maintenance position that was advertised. Gary moved to go into executive session.

09-107 Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike moved to come out of executive session. Roger seconded. RCV: Roger – yes; Gary – yes;

09-108 Mike – yes.

With no further business, the meeting adjourned at 7:27 a.m.

*Michael T. Lang*

*Mary A. Rodenbucher*

Randolph Township Special Trustee Meeting Monday, May 4, 2009

Chairman Mike Lang opened the meeting at 7:00 a.m. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher.

Mike explained the purpose of the meeting is to interview potential candidates for the part-time lawn/general maintenance position that was advertised. Gary moved to go into executive session.

09-107 Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike moved to come out of executive session. Roger seconded. RCV: Roger – yes; Gary – yes;

09-108 Mike – yes.

With no further business, the meeting adjourned at 7:27 a.m.

*Michael T. Lang*

*Mary A. Rodenbucher*

Randolph Township Special Trustee Meeting Monday, May 4, 2009

Chairman Mike Lang opened the meeting at 7:00 p.m. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher.

Mike explained the purpose of the meeting is to interview potential candidates for the part-time lawn/general maintenance position that was advertised. Mike moved to go into executive session.  
09-109 Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike moved to come out of executive session. Roger seconded. RCV: Roger – yes; Gary – yes;  
09-110 Mike – yes.

With no further business, the meeting adjourned at 9:00 p.m.

*Michael T. Lang*  
*Maryd Rodenbucher*

Randolph Township Regular Trustee Meeting Thursday, May 14, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meetings. Roger moved to accept the minutes from the previous meetings. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, G. Harrison, F. Pavliga, B. Siegfert, Chief Mike Lang Jr., S. White, L. Klodt, B. Wagner

Mike opened the bids for the fire station roof. The bids were as follows:

Boak & Sons, Inc. - \$32,353.00 flat roof - bid guarantee and bond included  
Portage Roofing – \$42,900.00 flat - \$68,800.00 pitched - bid guarantee and bond included  
Schalmo Builders – \$27,000.00 flat \$56,800 pitched - bid guarantee and bond included

Mike stated the trustees will review the bids and make a decision at the next meeting.

**Old Business**

Roger stated the roadside clean up day had much greater response than last year. Roger thanked Nick Reynolds, Ryan Hall, Cal Eyre and son for cleaning Eberly Rd. Recycle day was a huge success. Roger spoke about the part-time position. Roger moved to hire Bruce Wagner to fill the position. He feels that Bruce is the most qualified and he is ready to go. Mike asked Gary for his opinion. Gary feels Allan Moser is his choice. Mike narrowed his choices down to three. After much thought he feels Bruce is the best choice and would fill our needs better. Roger is looking at the big picture. Most of the applicants can do what we need. Although the primary job is mowing, if additional help is needed Bruce has more qualifications. Gary stated that we advertised for part-time and feels Allan would be better. Roger stated everyone would like a FT position, but this is a part-time position. Gary seconded. Discussion: Gary wants to make sure that Bruce understands this is a part-time time position. RCV: Roger –yes; Gary – yes; Mike - yes. Welcome aboard Bruce.

Gary asked about the trimming issues at the cemetery. Will we continue to spray? Mike is not in favor of spraying, but with new blood this should not be an issue. Larry stated that the fence rows and walking path have been sprayed. Gary asked Larry to work with Bruce on the spraying, mowing at the cemeteries and parks.

Gary spoke about the township sign. ODOT stated it is not reflective and would not approve it. Gary contacted Advanced Display Systems, who works with the City of Kent. Gary spoke about the update of the land use plan. He presented the trustees with an update from Regional Planning. It would use about 50 technical hours to update the maps. Roger stated that it needs to be updated. Since we have the time we should move forward with this update. Gary moved to have Regional Planning update maps for the land use plan not to exceed 50 technical assistance hours. Roger seconded. Discussion: Mike asked about additional maps for oil and gas wells. Roger feels it would all be included. Mike is not sure if 50 hours is enough for the complete update. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked about the lighting at Moyer Field. Mike has not heard back, but will send a letter to First Energy. Gary asked about the Memorial Day Parade.

Mike spoke about the new fence at the Friendship Bible Church. Quotes range from \$3,600 – \$5,000. Mike is not ready to award the bid, but would like opinions on the price. Roger feels we need to address the fence, but is concerned about the trees. Larry stated the trees need to be removed. Mike stated we received two bids for tree removal. The bid from Kuntzman is \$2,600 for work at both cemeteries. The bid from DiBona Tree Service is \$1,575 for work at both cemeteries. Tony also stated that the wood would be donated to the Lions Club. Larry stated he received a verbal quote of \$130 per hour for a two man crew from Davey Tree. Mike moved to accept the quote from DiBona Tree Service. Roger seconded. Discussion: Gary asked if it is possible to have it done before Memorial Day. Mike and Larry stated that it is not possible at this time. RCV: Roger – yes; Gary- yes; Mike – yes.

Mike received an informal estimate of \$15,000 to paint the library and Town Hall. Mike questioned what work on the exterior repairs needs to be done. Gary stated that loose siding needs to be addressed. Mike wants to address this soon and have it completed this summer. Roger feels we need to take care of this. Gary asked about painting or residing. Roger feels that residing is too costly at this time. Mike stated a good paint job will get us quite a few years.

Mike asked about the resolution for windmills from Regional Planning. Gary stated by next month it should be complete. Mike asked about west side cemetery on Hartville Road upright headstone. Mike suggested approaching the LCA about planting trees.

### **New Business**

Roger reported that Candy Definbaugh completed the Farmers Market grant. It looks very favorable for the approval for the Vista grant which is to be paid by the federal government. Mike understands it is an all expense paid grant. Candy is still working on the Code Red information. Roger reported that we made the Sound Off regarding the Memorial Day Parade which accused the trustees of changing the plans. Len McKay sent a letter to the editor setting the record straight.

Gary asked about the cemetery fence. Mike wants to investigate it further regarding the style and color. There was some discussion about the types of fence. Mike would like to make a decision at the next meeting. It was agreed that it needs to be done and try to keep the cost under \$5,000.

Mike asked about the diesel emission grant. He understands we can update equipment with our cost being 20%. Mike suggested we look into this. Roger reported that Candy is looking into this. EPA will pay 80% to replace or retrofit equipment. Roger requested more information.

Mike suggested we send a letter to the residents on John St and Twin Elm Drive addressing the road conditions. The trees and bushes need to be trimmed back for the fire trucks to get through with damage to the vehicles. Mike asked Dan to check on this.

Mary stated that the last OTA Summer Conference is to be held in Marietta on July 29 – August 1. Mike moved to pay expenses for the elected officials who wish to attend not to exceed last year's cost. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary placed the April bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the April bank reconciliation. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary reported that the RFD soft billing has collected \$24,936.72 to date.

Mary requested a motion to appropriate receipts 65 – 79 totaling \$84,768.23 and pay warrants 30023 – 30069 and EFTs 493 – 496 totaling \$94,532.31. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented road report. H. Luli oiled the berms on Alexander Road. Larry would like to do the berms on Luli Rd. after working on it. Wells Excavating completed the work on the Peters property. They have been working on mowing and the walking tracks. The Lions Club will install flags on the veteran's graves. There have been nine funerals to date.

Roger commended Larry, Tim, Dan and Keith on the great job at the park.

Dan presented the zoning report. He is working with Chris Meduri on the Cameron and Mangold complaints. There is a Zoning Board of Appeals meeting on Monday, May 18, 2009 at 7:00 p.m. for the wind turbine request by Patricia Shondrick. The next Zoning Commission meeting will be June 22, 2009 at 7:00 p.m. The Farmers Market is a go for June.

Chief Lang presented the fire report. He reported that NFPA requires all public workers/rescuers wear break-away traffic vests. It is required that each seat have one vest. He has researched the cost

which is \$20 - \$40 each. Mike feels the \$20 vest is sufficient for all seat in trucks. The total cost would be \$400. Gary asked if we could upgrade our turn-out gear. Mike stated that it cannot be done due to the fact that it is not break-away. Mike stated that some of the requirements are conflicting, but we need to follow it as much as we can. Roger moved to purchase 20 vests for a total of \$400 to meet the NFPA requirements. Gary seconded. Discussion: Gary asked about the color. Mike stated that the recommended color is green. RCV: Roger – yes; Gary – yes; Mike – yes.

09-118 Mike spoke about the training trailer and would like to paint it before Memorial Day. Sherwin Williams provided an estimate cost for paint to be \$400. Roger contacted WHS but has had no response. Roger moved to appropriate \$400 for paint for the training trailer. Gary seconded. Discussion: Gary asked about the type of paint. Mike stated he is using what Sherwin Williams recommended. RCV: Roger – yes; Gary – yes; Mike – yes.

09-119 Mike also reported that they are investigating a house on Waterloo Road for training, but asbestos removal is an issue as is the trash. Roger questioned about township paying for the removal of asbestos. Mike suggested possibly reimbursing the homeowner.

### Public Comment

Betty congratulated Bruce and is happy someone from Randolph got the job. Betty suggested that maybe the school could paint the training trailer next year.

Gary asked how much we pay per hour for Regional Planning. Gary thought it was about \$36 per hour. Gary explained that with our dues we get a set number of hours per year. Gary suggested that Mike refer to the township contract with Sherwin Williams for a possible discount in Alliance.

Sue how many square feet is being repaired on the fire station roof. Mike stated that it is the 1976 portion. Sue stated that White Tool has a tar machine that the township can use if needed.

Bob asked about the cemetery upright markers. Mike stated that one section has upright markers. Bob asked about plowing snow on John St. He understood that an undedicated street must be maintained by the residents.

With no further business, the meeting adjourned at 8:18 a.m.


Randolph Township Regular Trustee Meeting Thursday, May 28, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous  
 09-120 minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, F. Pavliga, Leroy (Portage Roofing), T. Manion, T. Baker, G. Klag, J. Francis, S. White, L. McKay, R. Jennings, B. Carter, G. Harrison,

**Old Business**

Roger spoke about the fire station roof. Three bids were received. A representative from Portage Roofing is here and would like to address some issues. Leroy questioned if the painting was part of all the bids received. Mike stated that all bidders signed to agree to follow the specs as recommended in the bid package. Roger recommends we go with the low bidder Schalmo Builders for \$27,000. Gary would like to discuss the roof types with Frank. Gary asked Frank how many years can we expect from each roof. Frank stated that a rubber roof would last about 20 – 25 years and the metal roof about 40 years if installed correctly. Gary feels we should go with the metal roof since we could have more insulation value and would get twice the life. Roger stated that it is also more than twice the cost. Roger stated that Boak & Sons stated the job could be done in 20 days and Schalmo 40 days. Roger feels long term we may have a new station. There is currently a grant in process from AFG that was to be made available late May. The grant entails fire station renovation or replacement. Roger does not feel we need a new fire station, but feels we should apply for some renovations such as a heating system and new concrete in front. He does not want to spend any more money than we have to at this time. Many things can change over the next 20 years. Roger feels the flat roof is the best for us at this time. Mike feels that the current roof, which is the original roof, has served us well. Mike feels we should stay with the flat roof. Mike feels the time issue is more important to him than the cost. Roger feels the references from Boak & Son are good. Mike asked Frank if he had anything to add. Frank stated that Schalmo will be subbing it out to another roofing contractor. Leroy stated that if the subcontractor goes out of business, Schalmo is not certified to fulfill the warranty. Gary feels we should go with a pitched roof as it is money better spent. He feels we should put money into our buildings and make the building more appealing. Mike agrees with the aesthetic look, but feels we need to be prudent and replace what we have. Mike moved award the bid to Boak & Sons for \$32,300. Roger seconded. Discussion: Roger feels if this motion passes we should question if he included the painting in the quote. Mike stated that he signed the contract for the job to be done with no exceptions. Gary asked about the issue of the trusses being out for 20 days. Leroy asked if a call to the contractor results in some work not being done as specified will the bid bond would be held. Mike stated that it would. Sue asked about writing in the contract that if the work extends more than 20 days there would be a penalty. Gary stated that if it was in the original bid documents that would be fine, but it cannot be added at this  
 09-121 time. RCV: Roger – yes; Gary – no, Mike – yes.

Roger reported on the grant work by Candy Definbaugh. Code Red grant is finalized and will be sent in the next day or two. Vista worker grant has been approved. The federal support for two Vista workers is \$52,263. There is a requirement that the grant manager attend two training seminars. The grant will pay the travel and meeting expenses. There are quarterly reports that will need to be filed and Candy is qualified to complete these reports. Her fee to Randolph Township is \$250 per day to attend the seminars and mileage for a total of \$1,250. Roger moved to appoint Candy as the grant manager for the Vista grant and appropriate \$1,250 for her to attend the seminars. Gary seconded.  
 09-122 RCV: Roger – yes; Gary – yes; Mike – yes.

Another grant item is the EPA replace/retrofit equipment grant. Larry and Tim feel that the old International would be the one to replace. There is an 80/20 match. Larry received a rough quote of \$25,000 – \$30,000 for a John Deere from Cope. A New Holland would cost approximately \$19,000 - \$26,025. A Massey Ferguson at White's would cost about the same as the New Holland. Mike feels we should follow through with the grant. Gary asked if it is the broom tractor. Are we replacing the tractor or replacing with upgrades. Roger stated that EPA is not interested in purchasing attachments. Mike feels that we should follow through; we do not have to accept it if it

does not work for us. Roger moved to authorize Candy Definbaugh to pursue the EPA off road grant for a new tractor. Gary seconded. Discussion: Troy asked if it is the tractor with the front bucket. Mike stated that it is. Troy would like to purchase it for the Hot Stove. Roger stated that it is not possible as it must be traded in. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger thanked the Lions Club for the best ever Memorial Day Parade. It was well organized and the pancake breakfast was the best. Len thanked the trustees, fire department, road department, and Dan for all their support. Len stated that the Lions Clubs supports the ball teams.

Gary spoke about the township welcome signs. He received a sample of the metal reflective sign. Mike stated that he likes the sign. Roger stated that it is not as nice as the wood sign, but it is nice. Roger asked if it meets the reflectivity requirement. Gary stated that he thinks it will. Terry asked about the cost. Gary moved to appropriate \$1,500 to purchase four signs contingent on the approval by ODOT. Roger seconded. Discussion: Roger stated that the cost is considerably less expensive than previously quoted. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked about the cemetery fence. Mike stated that the lowest quote is from R. F. Fencing for \$3,500. Mike moved to appropriate \$3,500 for the Center Cemetery fence. Roger seconded. Discussion: When will Tony take the trees down? Mike stated soon. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary talked about the School Park and people cutting across the yard. Gary recommended two sections of fence. Mike asked about the cost. Gary did not have a price yet. Mike will direct R. F. Fencing to Gary for a quote on the park fence.

Mike asked about the Regional Planning resolution on the windmills. Gary stated that it should be complete by the next meeting. Mike introduced Troy and Roy from Randolph Hot Stove. First Energy requires a written plan using the transformers. Roy stated that they have a plan and presented the information for the lighting. Mike stated we need the exact location and all the figures and information to be presented to the trustees and we will forward it to First Energy. They presented a rough draft of the placement of the lights at Moyer Field lighting. Troy explained the placement and work involved to install the lights. Prices are included except for the First Energy cost. Mike stated that everything has to be documented to First Energy for approval. There was discussion about overhead or underground lines. Gary feels we should have the lines underground. Troy stated that lights could be placed on the poles to light up the recycle center. Gary is concerned about the lights shining into the neighbors homes. Roger and Mike would like to light the recycle center. Mike feels we have the information to move forward with First Energy. Troy has been in contact with the state Hot Stove. Mike asked how long the lights would be on. Troy stated youth leagues are finished about 8:00 p.m. now and night games should be finished by 9:30 p.m. Church adult leagues are also interested in the fields. Mike supports this venture. Roy stated that the cost is for materials only as most equipment has been donated.

#### **New Business**

Roger stated that at the PCTA meeting Mickey Marozzi stated that a second round of Issue 2 money is available. Roger asked if there is anything we could do this year. Gary asked if this is for 2010. Roger stated that is correct. Mike feels we should investigate our roads for this extra grant money.

Gary has nothing at this time.

Mike asked about the Shaffer Road Issue 2 project. Gary stated that it is ready to go.

Troy stated that there is an issue of kids riding bikes around the concession stand during games. They would like to hang signs stating no bicycles during games. Mike thought there were signs already in place. Mike feels that Hot Stove should not have to purchase the signs. Troy stated that he received a quote of \$45 for a 3x3 vinyl sign and would like the trustee's approval. Mike moved to appropriate an amount not to exceed \$200 for three signs not permitting bicycles or motor bikes.

09-126 Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Gary will check on the signs. Gary asked about kids on gravel piles. The Hot Stove tries to keep the kids off. Gary stated that the trustees will back the Hot Stove in keeping kids off the gravel piles.

Mary stated that the PCTA requested a resolution from each township appointing Larry Solak as the township representative to the Portage County 911 Technical Advisory Committee. Mary read the resolution presented by the PCTA. Roger moved to adopt the resolution as presented. Mike

09-127 seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to approve the amended revenue certificate and appropriations. Mike so  
09-128 moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated we received an invoice from Paul Adelman Trucking for limestone and mulch at the Randolph School Park totaling \$2,498.46. Mike moved to pay the invoice. Gary seconded.

Discussion: Roger asked if we should bid this out in the future. Gary stated that we do not need to as it is yearly maintenance. Mike feels it is good to keep it local and they have been fair with their  
09-129 pricing and delivers in a timely manner. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary received information today from Rentwear regarding renewing our contract. Mike would like to poll the employees. Gary feels we should supply uniforms for the road department that are functional. It was agreed to investigate this further.

Mary requested a motion to appropriate receipts 80 – 96 totaling \$23,323.38 and pay warrants 30070 – 30104 and EFTs 497 – 503 totaling \$46,901.81. Mike so moved. Roger seconded.

09-130 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary asked how Keith Barton is to be paid. At the organizational meeting we spoke about an hourly rate, but did not decide to pay as an employee or as a subcontractor. The general consensus was that they thought it was to be paid as a subcontractor. Gary would like to check our insurance for any liability issues.

Dan presented the zoning report. Five zoning permits were issued. Dan stated that Chris Meduri has proceeded to set a hearing on the Cameron property. A detailed letter was sent to Mangold regarding the issues on his property. The ZBA denied the variance for the wind turbine request. He is working on a complaint on the Luli property.

#### **Public Comment**

John stated he has a complaint about junk vehicles that has not been addressed. He has a letter for all the trustees, fiscal officer, and zoning inspector. He would like to see something done in 30 days as stated in the zoning handbook.

Gary provided information on the food shelf. It is now open four days a week serving five families a day. Beginning June 1 it will be open five days a week. They are serving about 25-28 families per week. They are grateful for the support from Randolph, Atwater, and Suffield.

Troy stated that the Community Action Council will have breakfast and lunch at Moyer Field once school is out. It is open to children under the age of 18.

Terry stated that he has made some improvements.

Bill asked how much has been spent on the architectural work for the fire station roof. Mike stated that approximately \$8,000. At the organizational meeting you spoke about hiring someone to mow. Are the hours guaranteed? Mike stated that they rated the hours to be between 20-35 hours per week. It is only as many hours as needed to complete the job.

Bill asked about his statements in the previous meeting minutes. Mike stated we will look into it.

With no further business, the meeting adjourned at 8:58 p.m.



Randolph Township Regular Trustee Meeting Thursday, June 11, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbacher read the minutes from the previous meeting. Roger moved to accept the previous  
09-131 minutes. Mike seconded. RCV: Roger – yes; Gary – absent; Mike – yes. Present: Trustees Mike Lang, Roger Klodt, Fiscal Officer Mary Rodenbacher, D. Kolasky, L. Klodt, B. Siegfert, B. Wagner,

**Old Business**

Roger spoke about the grant projects. Code Red will be finalized by early next week. Candy is applying to several insurance companies for \$1,500 each to cover the \$7,500 cost. The preliminary paperwork for the EPA grant is started. It does not look as if we qualify for the AFG grant. Candy does not recommend we apply for the grant as we do not meet many of the requirement needed for this grant. Only 70 grants are to be approved for the country. Candy acquired a grant from ODNR Step Outside Grant. We were awarded \$500 to put on a family fishing fun day celebration. We will tie it in with the Farmers Market on July 11. We need to buy the fishing kits to pass out. The kits are \$8 with a possible discount. Roger suggested we purchase 80 kits. We would be reimbursed \$400 for the kits and \$100 for refreshments. Roger moved to accept the grant. Mike seconded.  
Discussion: Mike asked about the kits. Dan has checked into the different types of kits.  
09-132 RCV: Roger – yes; Mike – yes.

When we initially contracted with Candy we appropriated \$500. We need to increase this amount. Roger moved to appropriate an additional \$1,000 as a retainer for Candy. Mike seconded.  
09-133 RCV: Roger – yes; Mike – yes.

Roger reminded everyone about the first Farmers Market on Saturday, June 20. The excitement is building and feels it is a good community event.

Roger spoke about Mr. Carter's comments about the past minutes. After reviewing the minutes, Roger feels our minutes stand as they are.

Roger spoke about the entrance signs for the township. The reason ODOT rejected our request is they must be rectangular, not cut out. Mike feels we may need to lease property from a private owner to place our sign and deal with zoning. The discussion will continue at the next meeting when Gary is present.

Mike spoke about the lighting at Moyer Field. Mike feels we should have an electrical contractor look at this and get specs for an informal bid due to the high voltage and permits needed for this project. Roger agrees. Mike suggested having the information ready for the next meeting and bid it out.

**New Business**

Roger stated we were contacted by the library personnel about the front door. Roger feels the door needs to be replaced. A new steel door with a window, complete with the frame, is less than \$400. Wise Chevy will be happy to paint it. Roger moved to appropriate \$400 to buy a new front door for the library. Mike seconded. Discussion: Mike asked about the cost to paint the door. Roger stated  
09-134 that there is some paint left over from the SC/CC doors. RCV: Roger – yes; Mike – yes.

Roger stated that the playground at the Randolph School Park needs to be addressed. There needs to be some ground cover under the monkey bars. Roger stated that he has used tire mulch and it doesn't blow away. Mike agrees with this suggestion. Roger stated that the pick up price is \$275 per ton, which is a pick up truck load.

Roger spoke about the second round of Issue 2 money for next year. Roger feels Wilkes Road, between Industry and New Milford, could use some improvement. Mike agrees. It is a much used cut across to Edinburg. Roger moved to add Wilkes Road to the second round of OPWC funding.

*Michael Lang*  
*Mary A Rodenbacher*

09-135 Mike seconded. Discussion: Roger asked Larry to get some preliminary figures. It was last paved in 1995-1996. RCV: Roger – yes; Mike – yes.

Roger spoke about the parking lot at Moyer Field. It is starting to break up. Mike suggested chip and seal. Roger asked Larry to get a quote.

Mike has nothing at this time.

Mary reminded everyone about the Great Pot Round-up on June 20, 2009. There will be a dumpster at the recycling center.

09-136 Mary received a bill from Maplewood Adult Education for fire training materials. She stated we did not approve any 36 hour training. Mike stated it is the materials needed for in-house training materials for the 36 Hour ~~EMT~~ <sup>EMT</sup> Training. Roger moved to appropriate \$563 for the training materials for the 36 Hour ~~EMT~~ <sup>EMT</sup> Training. Mike seconded. RCV: Roger – yes; Mike – yes.

09-137 Mary placed the May bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the May bank reconciliation. Mike seconded. RCV: Roger – yes; Mike – yes.

09-138 Mary requested a motion to appropriate receipts 97 – 104 totaling \$14,670.35 and pay warrants 30105 – 30146 and pay EFTs 504 – 509 totaling \$33,681.68. Mike so moved. Roger seconded. RCV: Roger – yes; Mike – yes.

09-139 Larry spoke about the bids for limestone and road oil for chip and seal projects. Larry would like to chip and seal Alexander (from New Milford to Hartville), Luli, and other roads as needed. Mike moved to advertise for bids for road materials to be opened at the next meeting. Roger seconded. RCV: Roger - yes; Mike – yes.

09-140 Larry reported that some signs were vandalized. He was advised that the company we order signs from can reface the vandalized signs. Roger asked if the refacing meets the reflectivity requirement. Larry stated that it does and the company also sells the reflective red strip. Mike feels we should look into the red strips for the stop signs. The road department has about three-fourths of the first round of road mowing completed. The OPWC grant for Schroeder Road was sent in. Larry would like to try the crack sealing on several roads. It is about 99 cents per pound. One pound will fill a crack approximately ~~nine~~ <sup>one-half</sup> inches wide, one-half inch deep, and 8 – 10 feet long. There is no charge for the machine. There is about a 4-6 week lead time to get the machine. Mike asked if he spoke to Gary. Larry stated that Gary was in favor of this venture. Mike feels it is a good idea. Roger stated that it is considerably less expensive than chip and seal. Mike moved to purchase one pallet of material not to exceed \$3,000. Roger seconded. RCV: Roger – yes; Mike – yes.

Larry spoke about purchasing a cart for the cut off saw. Gary suggested purchasing a walk behind saw. Larry contacted Leppo's for used saws and received a quote of \$500 to \$1,300. New saws cost between \$1,750 - \$1,900. Mike is not in favor of purchasing a used machine. Mike asked Larry to get prices for a new saw and check availability. Larry will have the bid books for Shaffer Road for the next meeting. The new fence is scheduled to be installed mid-July. There was one funeral with a YTD total of 10. Roger stated that he received a comment from a resident that the cemeteries look much better than last year.

Dan presented the zoning report. No permits were issued. Cameron has started cleaning the property. The wind turbine reapplication will be heard on June 29. He is working on the Farmers Market. There are about 20 vendors signed up.

#### Public Comment

Bruce stated he agrees with Mike about the signs. The business roundtable directory is in the works. The next meeting is on June 25, 2009 at 6:30 p.m. It is scheduled prior to the township meeting with the hopes that more people will attend the township meeting. Bruce loves his job.

With no further business, the meeting adjourned at 7:54 a.m.

Randolph Township Regular Trustee Meeting Thursday, June 25, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes as corrected. Gary seconded. RCV: Roger – yes; Gary – abstain; Mike – yes. Present: 09-141 Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, T. Baker, B. Carter, G. Harrison, Chief Mike Lang, Jr.

Mike stated we will open the Road Material Bids as advertised. The following bids were received:

Paul Adelman Trucking Inc.

Limestone #8 – 1,000 tons more or less - \$20 on twp truck - \$17 delivered  
Limestone #703 – 100 tons more or less - \$20 on twp truck - \$16 delivered  
Limestone #57 – 100 tons more or less - \$20 on twp truck - \$16 delivered  
Limestone #304 – 500 tons more or less - \$20 on twp truck - \$16.50 delivered  
\*Remarks: The #304 limestone quoted is white. They can deliver #304 limestone gray for \$15 per ton.

LaFarge Aggregates

Limestone #8 – 1,000 tons more or less - \$15.25 on twp truck - \$19.75 delivered  
Limestone #703 – 100 tons more or less - \$13.75 on twp truck - \$18.25 delivered  
Limestone #57 – 100 tons more or less - \$15.05 on twp truck - \$19.55 delivered  
Limestone #304 – 500 tons more or less - \$11.20 on twp truck - \$15.70 delivered

H. Luli Construction Co.

MC3000 – 30,000 gallons more or less - \$3.12 per gallon

There was discussion on the difference in the price of stone loaded on our trucks. Roger does not feel it is cost effective for us to drive to Streetsboro for the stone.

Gary moved to accept the bid from Paul Adelman Trucking for the stone. Roger seconded. Discussion: Roger questioned the use of white or gray #304 stone. Mike stated that the gray is cheaper. Gary stated that the only difference is that the white is more reflective.

09-142 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary moved to accept the bid from H. Luli Construction Company for the MC3000 at \$3.12 per 09-143 gallon. Roger seconded. RCV: Roger – yes; Gary- yes; Mike – yes.

**Old Business**

Roger spoke about the first Farmers Market which was a great success in spite of the rain. There were 17 vendors and many people attended the event. Roger commended Dan for all his work in getting this off the ground.

Roger spoke about the library door. The door is being painted and will be ready to install next week. The fishing kits were ordered for the Family Fishing Fun Celebration on July 11 at the Farmers Market. The Friendship Bible Church will provide instruction. Roger stated we received a grant from Edy's ice cream for an ice cream party to be held on September 12 at the Farmers Market. All the supplies will be provided to serve 100 people. Roger spoke to Dave Sloan at Water Resources regarding two land owners who not happy with the work on their property and a tree at the gazebo area that died and needs to be replaced. Water Resources will be back in early July to take care of these situations. There will be a complete walk through in early September to make sure everything is fine. Gary suggested that we let the residents know about the final walk through to air any concerns. Roger spoke about the community action council workers. They have been doing a great job under Dan's direction. They have really cleaned up around the town center complex and have many areas looking better.

Gary spoke about the Shaffer Road OPWC project. Gary moved to advertise for bids for the Shaffer Road project to be opened at the trustee meeting on July 23, 2009. Roger seconded. Discussion: What about the first meeting? This will give enough time to advertise for bids.

09-144 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary spoke about the fence at the school park. There was discussion about the various fence designs. Mike asked how much fence should be ordered. Gary thought one length for each side. Gary moved to order two sections of powdered coated aluminum white picket fence from RF Fencing for the Randolph School Park. Roger seconded. Discussion: Roger is happy with the

09-145 aluminum choice. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike brought up the issue of tire mulch for the school park. Roger feels one ton (pick-up truck load) should be sufficient. Gary agrees. Roger moved to purchase one ton tire mulch not to exceed \$300.

09-146 Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike spoke about the employee's uniforms. Mike asked Chief Lang his thoughts on uniforms for the fire department. Roger feels it would be a good idea. Mike asked if we want Bruce in uniform while on duty. Roger feels since he is part-time he does not need to have uniforms. Gary feels the road department uniforms needs to be addressed first. Mary will contact RentWear for additional information.

Mike spoke about the lighting at Moyer Field. Mike has not had a chance to speak to an electrical contractor for specs. Gary is in agreement.

### **New Business**

Roger received a call regarding standing water on Waterloo Road. Roger stated that the catch basins Gary installed last year really helped. It appears that Warner's need to raise their driveway. Roger asked for thoughts on the situation. There was discussion about possible solutions to the problem. Roger asked Mike and Gary to look at the problem for their opinions.

Gary has nothing at this time.

Mike spoke about the saw for the road department. Mike is not in favor of purchasing a used saw. Larry is still waiting for one quote. Gary suggested we wait for the quote before making a decision.

Mike spoke about the welcoming signs. Gary received a call from ODOT and has the impression that they do not want to change the existing sign. Gary suggested placing the sign we chose on a rectangular background to meet their specs. Mike feels we should get permission from a property owner to place our sign in their yard. The only problem is visibility. Gary questioned if we should shelf this issue. Mike and Roger would like to see this through. Gary suggested adding lettering to the existing sign. Mike suggested we table the issue for now.

Mary stated we need to schedule a budget meeting for the proposed 2010 budget. Mike moved to hold the 2010 budget meeting on Thursday, July 9, 2009 at 7:00 a.m. with the regular trustee meeting to immediately follow. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

09-148 Mary stated we need to file an amended certificate for estimated resources and appropriations in the amount of \$1,927.03. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 105 – 116 totaling \$17,647.85 and pay warrants 30147 – 30187 and EFTs 510 – 517 totaling \$33,503.81. Mike so moved. Roger seconded.

09-149 RCV: Roger – yes; Gary – yes; Mike – yes.

Dan presented the zoning report. Two permits were issued. The BZA will hold a hearing on June 29 for the wind mill turbine. The Zoning Commission meeting is July 20, 2009 at 7 p.m. in the SC. Dan presented prices on paint for the west cemetery fence. Gary moved to purchase five gallons of Sherwin Williams paint, not to exceed \$140, for the Hillside west cemetery fence. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Gary asked about the Cameron property. Dan stated Cameron is working on it, but the hearing has not been withdrawn.

Larry presented the road report. He has the machine scheduled for the last week on August for the crack sealing. Larry stated that he and Mary worked on the OPWC grant for Wilkes Road. Tim completed one round mowing. There was one funeral with a YTD total of 11.

Chief Lang presented the fire department report. Three current members are waiting for results for their EMT license. The in-house fire training will be completed tomorrow. He reported that Diane would like to attend the weekend seminar at Ohio Fire Chiefs Conference in July. Chief Lang feels it would be very beneficial for her to attend to be an effective leader. The cost for the seminar and one night hotel is \$532. Roger thinks it is a good idea. Roger moved to approve the fire seminar not to exceed \$550. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Chief Lang reported that 2214 and 2218 passed the annual pump testing. Roger asked about the company lowering the insurance rating. Chief Lang expects to hear back soon.

### **Public Comment**

Gary spoke about the Farmers Market. He felt it was fantastic for the first time. He feels it will only get better. Gary stated that the cemeteries look good.

Terry has been cleaning his property and installed a new fence. His goal for next month is siding. Roger thanked Terry for his efforts.

Bill didn't catch the date and or the time for the budget meeting. Mike stated that it will be held on Thursday, July 9 at 7:00 a.m.

With no further business, the meeting adjourned at 8:23 p.m.



Randolph Township Budget Meeting and Regular Trustee Meeting Thursday, July 9, 2009

Chairman Mike Lang opened the budget meeting at 7:00 a.m. Fiscal Officer Mary Rodenbucher stated that due to the economy she was conservative in her revenue estimates. Chairman Lang asked if there were any questions. Mike moved to accept the proposed 2010 budget. Roger seconded.

09-152 RCV: Roger – yes; Gary – yes; Mike – yes. The budget meeting adjourned at 7:02 a.m.

Chairman Mike Lang opened the regular trustee meeting with the pledge at 7:03 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger - yes; Gary - yes; Mike - yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Wagner, B. Murphy, L. Klodt, B. Carter, D. Mangold

09-153

### Old Business

Roger spoke to Troy Manion and Roy Jennings about the lighting at Moyer Field. Mike spoke to Kenny Campbell about the lighting. After speaking to everyone, Kenny stated that he is willing to donate his time and get the necessary permits. The cost for materials would be \$7,500, which the township would cover. Mike feels it would be worthwhile for everyone involved. There was discussion about how the line would be installed underground. The lines will also be installed for the recycling area for future lighting. Roger spoke about placing a timer on all the lights. Mike moved to appropriate \$7,500 from the general fund for materials for the Moyer Field lighting project. Roger seconded. Discussion: Gary questioned the motion. He would like to add that any changes need to be brought to the trustees. Mike revised his motion to appropriate \$7,500 from the general fund for materials for the Moyer Field lighting project with the clause that any changes need to be brought to the trustees. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Larry stated that the area where the line is to be placed should be reconsidered as there are many other utility lines buried in that area. Bruce asked about donations from groups. Mike stated that other organizations may be contributing, but at this point the township would like to get the project started.

09-154

Roger asked Larry about the parking lot at Moyer Field. Larry stated that he met with Henry Luli about the parking lots. Henry suggested a double chip and seal at the Moyer Field and the SC/CC lot and single chip and seal at the Randolph School Park lot. He will have the quote for the next meeting.

Roger stated that the sewer repairs have not been done yet, but should be within two weeks. Roger has not picked up the tire mulch yet. Larry stated that there is a big pile of tire mulch at Alliance High School that has been there for a few years. He is investigating to see if we can purchase the mulch from them.

Roger spoke about the Warner water issue. Gary has not had a chance to look at it. Mike looked at it and does not know what can be changed. Mike feels that since it happens infrequently we should leave it alone.

Roger stated that the fire station roof repair will begin tomorrow. Roger stated that they will replace what they take off each day.

Gary wanted to talk more about the timer for lighting issue. Roger feels that 10:30 p.m. is a good time. Mike asked Larry for his opinion. Larry feels 10:30 is a good time. Gary questioned if we should have different times for summer and fall. Mike suggested we follow the daylight savings time. Larry stated that some leagues have fall leagues through September. Gary also asked about renting the field out to other groups. Mike suggested we think about this and continue discussion at the next meeting. Gary suggested that the ball clubs pay something toward the electric bill. Roger spoke to Troy who stated that they are willing to do that. Roger agrees that we should have all these items ironed out soon. Mike stated that this venture is beneficial for the whole community.

Gary spoke about the base at Moyer Field. Gary is concerned about the trucks. Gary feels we need to address the area by the recycling bins to make sure it is durable. Mike feels the lot has held up well. Larry stated that part of the problem in the past was water issues.

Gary moved to install two catch basins in front of the fire station. Roger feels that the front should be addressed after the roof repair is completed. Mike agrees that the drainage issue and concrete need to be addressed. Roger has the recommendations from Joe Mosyjowski. Gary does not feel we need to replace the concrete. Mike feels we should get some accurate costs to fix the concrete. Gary feels the original issue was fire trucks bottoming out and he does not feel we should spend the money unnecessarily. Gary asked how the water issue will be resolved. He does not want to wait until fall. Gary asked how we are going to move forward. Mike stands by his comments and feels we should utilize a small government loan to make the necessary repairs. Gary suggested replacing the concrete only where the catch basins are installed. Mike feels we should follow Joe Mosyjowski's plan. Mike suggested that Gary come up with a plan. Roger is not opposed to other suggestions but feels we have a solid recommendation. The motion died for lack of a second. The issue was tabled until the next meeting.

09-155 Gary spoke about the walk behind saw. Gary thought we should purchase a used saw, but the others are not in favor of it. There was discussion about the various saws. Gary moved to purchase the Husqvarna FS400. Mike seconded. Discussion: Roger asked about the blades. The cost of the saw is \$1,697 and the blades are \$202 each from Mascon Equipment & Supply. Gary moved to purchase the saw and blades not to exceed \$2,300. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary spoke about the retaining wall on Schroeder Road. He had it surveyed for the right of way with the wall. Gary feels it has been a danger long enough and needs to be removed before paving. Mike does not feel it is a danger issue. There has never been an accident in that area. Roger agrees. Roger does not feel it is worth the expense. Roger asked about the house issue. Dan stated that it is still being worked on. There is a possibility that when the old house is removed the wall may also come down. Roger suggested contacting the owner. Gary feels it is a hazard and should never have been approved. Gary feels very strongly about this issue. Mike has mixed feelings, but feels it is not an issue. Mike feels each trustee should contact the owner to discuss the issue. Mike will call the owner to attend a trustee meeting. Bob questioned the liability if an accident should occur. He is concerned about the township being held liable.

09-156 Gary had some questions about the Vista grant. He wanted to know who from the township would administer the program. Roger explained the program and recommended that he be the liaison. Gary questioned if Roger would direct this person with the other trustee's input. Mike moved to have Roger as the Vista grant liaison. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked about the uniforms. Larry stated that he received a catalog from RentWear. It will be reviewed and discussed further at the next meeting.

09-157 Mike spoke about the fence at the school park. After looking at the fence area, Mike feels it should be extended to 20 feet. Roger agrees. Mike spoke about the chip and seal at the school park. The parking lot is really deteriorating and wants to make sure we do the job that needs to be done correctly. There was discussion about various options. Mike moved to purchase extra sections of fence for the school park. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Larry questioned the length. He thought the sections were in six foot lengths.

### **New Business**

Roger spoke to Candy about a possible park grant to cut in trails and park improvements. Roger requested more information. Roger spoke about the issue of ownership for the Beverly Sanctuary. Roger asked Gary about his thoughts. Gary stated that the land was transferred to a park board but a park district was never created though a vote of the electorate. Gary spoke about some options such as creating a park district or have it deeded to the township. The issue needs further investigation and discussion to continue once more information is received.

Roger attended an informal meeting with the library. Portage County District Library is expecting a 30% fund cut. There is a possibility of the Randolph branch closing. Roger feels the board should send a letter opposing the closing. Mike feels that as elected officials we should send letters to the board and all members. Gary agrees. Gary stated that the library did not have anything concrete as to closing or reductions in staff. Mike feels we should send a letter on our letterhead. Mike spoke to

Cecelia who stated that it is a wait and see approach for now. Roger asked if we should wait. Mike stated we need to show our support.

Roger spoke about the soft billing for RFD. Roger requested a list of EMS calls for residents and non-residents. Roger suggested we continue to soft fill for residents and hard bill for non-residents. Mike feels it could have a negative impact on levies and does not feel we should pursue this suggestion. The community has been very supportive of our fire department. Gary feels it is good that we are soft billing but the small percentage of non-residents who do not have insurance will likely not have money to pay.

Roger presented the fire report. Responses for June 2009: EMS – 32; Fire – 4; MVC – 2; Inc. – 4; for a monthly total of 42 and YTD total of 247. Anthony DiBona has been approved by the membership committee. Roger moved to accept Tony DiBona as a full time member of the RFD.  
09-158 Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger moved to appropriate \$1,340 for Matt Winters to attend Stark State for the 240 Hour  
09-159 Firefighter Class. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger moved to appropriate \$1,440 for an EMT class for Gary Huhn and TJ Ganoe. Mike seconded.  
09-160 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger spoke about four fire helmets that are outdated and need to be replaced. Roger moved to  
09-161 purchase four helmets at \$179.99 each. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike has nothing at this time.

Mary stated that there is a .05 balance in a debt service fund which was used to pay for the road  
mower and has been carried over for years. Mary has been in contact with Chris Meduri to resolve  
this issue and presented the trustees with a copy of the recommended resolution. Mary requested a  
resolution to close the debt service fund and transfer the money to the general fund. Gary so moved.  
09-162 Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary spoke about the EMS levy which needs to be placed on the November ballot. There was  
discussion about renewal or replacement. Mary will get more information for the next meeting.

Mary congratulated Gary Huhn for attaining his Eagle Scout award. Mary thanked Bruce for  
cleaning the carpet in the administration building. It made a big improvement.

Mary requested a motion to appropriate receipts 117 – 125 totaling \$5,510.56 and pay warrants  
30189 – 30222 and EFTs 518 – 523 totaling \$131,685.90. Mike so moved. Roger seconded.  
09-163 RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. Gary spoke about a light bar for the truck. Mike and Roger are in  
favor of purchasing a good one. Mike suggested an LED light. Mike stated that there are catalogs at  
the fire station. Roger questioned the Shaffer Road OPWC project. There was discussion as to when  
to begin the prep work. Larry received some recommendations from Bruce regarding the township  
mowers which he passed out to the trustees.

Dan presented the zoning report. Two permits were issued. The Board of Zoning Appeals denied the  
wind turbine application. The next Zoning Commission meeting is July 27, 2009. Dan presented the  
ball field agreement to the trustees to review.

### Public Comment

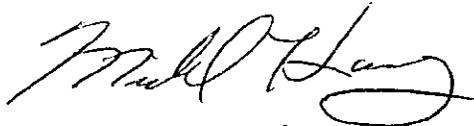
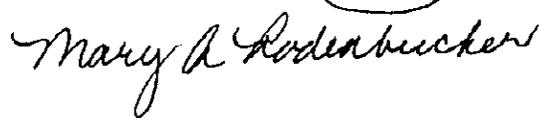
Dave stated that the library funding issue is not a local budget problem but with the legislature in  
Columbus. He feels wind turbines need to be addressed. He stated that the Farmers Market is great.  
He suggested that more needs to be done about promoting recycling. Dave also spoke about the  
complaint against his property. He questioned why the road sides can be higher than six inches. He

stated that the complaint about the truck will be handled in the near future. Tire removal and the front porch will be taken care of soon. The roof will hopefully be fixed this fall. He is willing to work with the trustees and zoning to resolve these issues.

Bob thanked the trustees for appropriating money for the field lights. He has a problem with the ball team paying for the lighting when the township pays for lighting in an allotment. Bob asked Roger about the recycling funds. Bob feels we are discriminating against other groups. He has an objection to it being paid to one organization only. Gary asked about the discriminating. He explained that the aluminum can recycling is still being taken care of by the St. Joseph Recycling Committee. Any group can request monies for people in need. Roger stated that we received a report from the recycling committee stating how the money was spent. Bob requested a copy of the letter. Bob is under the impression that not everyone was notified that money is available. Gary asked if Bob's complaint is in communication. Bob stated that it is.

Bill agrees with Bob's comments. Bill asked who is on the committee and who decides how the money is dispersed. Roger will look into this request.

With no further business, the meeting adjourned at 8:45 a.m.

Randolph Township Regular Trustee Meeting Thursday, July 23, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, G. Klag, B. Murphy, B. Klingensmith, B. Wagner, P. Hyde, S. White, B. Carter, G. Harrison, L. Klodt, T. Baker

The bids were opened for the OPWC Shaffer Road Project. The following bids were received:

Perrin Asphalt – \$233,470.74 (performance bond included)

Shelley Co. – \$238,324.33 (performance bond included)

Gary stated Perrin Asphalt is the low bidder. The trustees will review the bid proposal and award the contract at the next meeting

### **Old Business**

Roger spoke to Troy and Roy concerning the timer for the lights at Moyer Field. The Hot Stove is finished in July. If we wanted to rent to adult leagues it would be up to us to determine the length of time that the lights are on. Roger recommended April 15 to October 15. Roger asked Larry if that covers fall leagues. Larry thought that would be fine. Roger spoke about lights out issue at 10:30 p.m. Gary feels once school is back in session that the lights should be off earlier. Gary is concerned that an issue will occur like the fair ground. Mike stated that he has no problem going into October since we do not know what will happen. Mike stated that we have not interviewed the neighbors and the decision may change. Roger does not want to cause any problems with the neighbors. Mike feels we should balance this issue with input from the trustees and neighbors.

Roger spoke to Len McKay who reported that the Lions Club approved to fund \$3,750 of the \$7,500 that the trustees appropriated for the Moyer Field lighting project. Roger thanked the Lions Club for this generous donation to the community.

Mike spoke to Ohio Edison regarding the permit for Moyer Field. Roger spoke about the recycle center. The recycle committee will meet next Wednesday to review the suggestions from Chris Meduri. Roger spoke about paving the lot at Moyer Field. Larry thought district recycling had some funds available. Roger spoke to Bill Steiner who confirmed that funds are available but has to be approved by the commissioners. Bill will bring this up with the commissioners to see what funds would be available for a concrete pad.

Roger stated that we are waiting on a response from the insurance companies regarding Code Red. There was discussion about the EMS levy. Roger moved to proceed with an EMS renewal levy on the November ballot. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Resolution attached.

Roger spoke about the fire station roof. Boak & Sons discovered that the top row of block was loose and needed emergency repair totaling \$3,689. Roger moved to accept the additional cost for the emergency repair. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger stated that the old station roof needs to be addressed. He received an estimate of \$13,699 for the old roof repair. The office roof was overlooked in the original bid. The estimate to repair the office roof is \$10,728. Roger contacted Chris Meduri regarding this issue. It is his opinion that since they are still here it is permitted to allow the necessary repairs. Roger suggested obtaining a small government loan for renovations to the fire station. Roger and Chief Lang spoke about the renovations that are needed at this time and came up with an estimate of \$80,000. Mike feels we need to secure financing and agrees the items need to be addressed. Roger asked Mary to check into funding. Mary presented the information she received. Roger asked if we should proceed with the roof repair. The quote is for the existing contract. Mike does not feel we should approve the repair until we secure funding. Gary is not in favor of repairing all the roofs at this time. Roger feels we need to address these renovations this year. Roger is hopeful to have the funding information by the next meeting.

Gary spoke about Schroeder Road. Bill spoke about the issue of the wall on his property. Bill stated that he could not mow the grass because of the slope. He followed the proper channels to have the wall installed. He feels it would be very expensive to remove and that there are two water wells, utility pole, trees that need to be considered. He presented pictures to the trustees to review. Gary stated that the center line is correct and the retaining wall is at the edge of the pavement. Gary questioned the reason for building the wall at the edge of the pavement. Bill explained that the road went to the east. Roger looked at it and agrees with Bill that the trees and pole will be an issue. Roger feels since no accident has occurred we should leave it alone. Gary would like meet with Bill to research this issue. Gary would like to resolve this issue before any potential work is performed next year. Roger asked if there is no need for the wall, was the removal figured into the cost of the road improvement. Bill would like to get copies of the improvement since he did not know about any road improvements. Bill stated that other spots are more dangerous.

Gary stated that the Beverly Park issue is still being researched. Mike has no problem with having the park ourselves without a park commission. Gary asked if anything has been sent or done about the JMV on Laubert Road. Dan stated that a letter has been sent and one vehicle has been removed. Gary asked Dan to check on this. Gary asked Larry about the light bar for the truck. Mike stated that it would cost about \$500 - \$600. Mike suggested an LED and not a strobe.

Mike has not met with the Chief about uniforms. Mike stated we need to replace tires on one squad and some other repairs. He will have an estimate for the next meeting. Mike stated that due to the recent changes in the state budget, our library will stay open. Gary stated that the library would like to get a locking cabinet for their supplies at the SC/CC.

#### **New Business**

Roger commented about the Sound Off comment regarding the cemetery fence. Roger spoke to someone who is interested in purchasing the old fence. Roger moved to place on eBay the antique fence from the town center cemetery beginning Monday. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger commended the CAC workers for the tremendous job they are doing. The township is looking good.

Gary spoke about installing a sidewalk from the post office to SR 44. Gary will talk to the county and will share ideas at the next meeting. Gary spoke about the issue of no available parking at the gazebo. Gary suggested placing some parking spots on Waterloo Road. Gary asked about considering a well for restrooms at the school park. Mike stated that it has good return. Mike and Roger are in favor of this idea. Gary would like to schedule a six month review with Chief Lang.

Mike has nothing at this time.

Mary placed the June bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the June bank reconciliation. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated that we need to return a ballot for the OPWC District 7. Roger moved to vote for the local people, James Hammar and William Wilson. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated that there is an OPWC meeting on Friday, August 31 at the Engineer's Office. She asked if one of the trustees could be there since she will be at the OTA conference. Mike stated that he will attend. Gary will also attend.

Mary stated that our health insurance is up for renewal. She spoke to Marty Kelly from Burnham & Flower and has applications forms for everyone to complete. We will hopefully have a quote for the next meeting. Marty stated that we are a step ahead of many townships with the HRA plan. He is planning to attend the next meeting to discuss various insurance options

Mary requested a motion to appropriate receipts 126 – 140 totaling \$28,273.42 and pay warrants 30223 – 30264 and EFTs 524 – 536 totaling \$32,552.73. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. They have been ditching on Eberly and Shaffer. Bruce has been helping. Larry has prices to chip and seal the ball field lot and the community center lot. The total price using MC-3000 would be \$31,337.00. The price using HFRS-2 emulsion would be \$28,430.00. Larry asked what material should be used in front of the recycle bins. The tires need to be replaced on the pick-up truck. Roger stated that Wise's has tires that might work. Roger will check into this. Some of the second round of mowing has been completed. There were two funerals with a total of 13 YTD. Roger asked if the CAC workers can work on the chapel. Dan has a community service worker with painting experience coming in the next few weeks. He will see if this project can be completed. The fence at cemetery should be installed next Friday or Monday depending on the weather.

Dan presented the zoning report. Two permits were issued. The hearing for the Cameron property is scheduled for Monday. The next Zoning Commission meeting will be July 27, 2009.

#### Public Comment

Bob thanked the trustees for looking into the recycling issue.

Bill spoke about the wall on the Klingensmith property. He feels we should be supportive since he made due with the situation. Bill asked for the proposed cost of the medical insurance. Mike stated that it would be approximately \$8,647 per month. Bill asked who it covers. Mike stated the four elected officials and four employees are on the policy.

Gary stated beginning August 1, the Food Shelf will be open five days a week. They are serving about 20-25 families per week. The Food Shelf operates primarily on donations.

Paul questioned the wall on Shroeder Road. The wall right on edge of pavement and is a safety issue. Paul feels it should have been addressed when the wall was erected. Paul asked if the township is planning to pay the expenses associated with removing the wall. Gary stated that it needs to be investigated.

Terry stated that he has received only compliments about cleaning up his property. The siding is ordered. Terry is moving the vehicles on Laubert Road.

With no further business, the meeting adjourned at 8:57 p.m.

*Michael J. Long*  
*Mary A. Rodenbucker*



BOARD OF TRUSTEES  
RANDOLPH TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution No. 09-07-23-001

**A RESOLUTION**

Resolution for placing a 1 mill renewal levy for the benefit of Randolph Township for the purpose of providing funds to make appropriations for the benefit of the Randolph Township Volunteer Fire Department for Ambulance and Emergency Medical Services.

The Board of Randolph Township Trustees, Portage County, Ohio, met in regular session on the 23<sup>rd</sup> day of July, 2009 in the Randolph Township Town Hall, 1639 State Route 44 with the following members present: Michael T. Lang, Gary L. Horning, and Roger Klodt.

Trustee Roger Klodt moved the adoption of the following resolution:

WHEREAS the Randolph Township Volunteer Fire Department has shown a need for additional funds for the purpose of providing ambulance and emergency medical services, and

WHEREAS, the current millage within the 10 mill limitation is insufficient and vote of the people is required pursuant to R.C. 5705.19(U) and 5702.192

RESOLVED, by the Board of Township Trustees of Randolph Township, Portage County, Ohio, by unanimous vote thereto, to certify the following language to the Board of Elections, Portage County, Ohio for placement on the ballot for November, 2009, a 1 mill renewal levy for the benefit of RANDOLPH TOWNSHIP FOR THE PURPOSE OF PROVIDING FUNDS TO MAKE APPROPRIATIONS FOR THE BENEFIT OF THE RANDOLPH TOWNSHIP VOLUNTEER FIRE DEPARTMENT FOR AMBULANCE AND EMERGENCY MEDICAL SERVICES at a rate not exceeding 1.0 mill for each one dollar of valuation, which amounts to .10 for each one hundred dollars of valuation, for five (5) years, beginning with January 1, 2009 tax year.

IT IS FURTHER RESOLVED, that the levy shall be placed upon the tax list for years 2009, 2010, 2011, 2012, and 2013.

The Fiscal Officer is directed to certify a copy of this resolution to the Board of Elections of Portage County, Ohio, to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Gary L. Horning seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Roger Klodt - YES

Gary L. Horning - YES

Michael T. Lang - YES

I certify that the above is a true and exact copy of the action taken at the regular meeting of the Randolph Township Trustees held on Thursday, July 23, 2009 at 7:30 p.m. in the Randolph Township Town Hall.



Mary A. Rodenbucher  
Randolph Township Fiscal Officer

Randolph Township Regular Trustee Meeting Thursday, August 13, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Roger Klodt, Gary Homing, FO Mary Rodenbucher, D. Kolasky, B. Davis, M. Kelly, B. Murphy, B. Carter, B. Wagner, L. Klodt,

Mike introduced Marty Kelly from Burnham and Flower Insurance. The renewal date for the township health insurance is September 1. Marty presented information on various options and answered questions. Marty will forward the renewal premium to Mary as soon as it is received. The trustees will make a decision at the next meeting.

**Old Business**

Roger reported that we received \$870.00 for the eBay fence auction. Roger checked on the tires for the pick-up. The extra tires at Wise's will work on the township truck. The cost is \$200. Gary moved to purchase the tires from Wise's for the township pickup. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger spoke about the tire mulch. Larry is still waiting for an answer from Alliance High School. Roger reported that he met with the St. Joe recycle committee and discussed better communication. Roger suggested that two new members be on the committee. It was suggested a member from the Methodist Church and the Friendship Bible Church be on the committee. The Methodist Church will have a representative. The Friendship Bible Church did not want to sit on the committee, but supports the Food Shelf. Roger will look for a Randolph resident to sit on the committee. Bob suggested rules stipulating where and when the money is spent. Bill Steiner has not gotten back yet regarding the recycle center paving. The library door was painted and installed. There was discussion about the emergency light for the pick-up truck. An LED light is \$369 and light bars in the grill and window is \$300. Roger feels the grill/window light is a better deal for as often as it would be used on the truck. Mike moved to purchase the grill/window light bars from Rim Industries not to exceed \$400. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger spoke about the six month review with Chief Lang. One issue was the semi-annual pay. The fire personnel are paid for EMS runs and Roger feels Chief Lang should also be included. The monthly pay is for administrative duties. Roger moved to include Chief Lang in the EMS semi-annual pay structure. Gary seconded. Discussion: Gary reiterated that while on duty he does not get paid for EMS calls. This is for off duty calls. RCV: Roger – yes; Gary – yes; Mike – abstain.

Roger spoke about the staffing during the day. Roger was approached to be an extra driver when the fire department is short handed. Roger completed the training and only responds as needed. He checked with our insurance company and all elected officials are covered while driving township trucks. Roger commended the fire department for the duties that they perform. They put their life on the line each and every time they answer a call. Roger thanked the fire department and former Chief Mike Lang.

Gary stated that he and Roger are satisfied with the job that Chief Lang performs.

Roger spoke about the small government loan for the fire dept renovations. The renovations would cost approximately \$80,000.00. Information received from Chase Bank stated we are approved for the loan with an interest rate of 3.46% for a five year term or 3.79% for a seven year term. Roger feels if we put the money into the station it will increase the longevity of the station. Mike feels it is a good move. Gary is not big on loans, but feels it is one way to address the needed renovations. Gary stated we need to have specific plans. Roger spoke to Chris Meduri regarding the renovations. Roger presented the suggestions from Chris to the other trustees. Roger feels we should move forward. Mike moved to accept the loan from Chase Bank. Roger seconded. Discussion: Roger spoke about the estimates to complete the roof repair. Mike feels that the price is high for the office and we should bid it out. Gary feels we should have the specifics for the roof before it is bid out. It was suggested to have Boak & Sons attend our next meeting. Mike feels we can use the original specs. There was discussion on the various options to proceed. RCV: Roger – yes; Gary – no; Mike – yes;

Gary spoke about the OPWC Shaffer Road project. Perrin Asphalt is the low bidder. Gary moved to award the OPWC bid for Shaffer Road to Perrin Asphalt for \$233,474.39, as bid. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary requested the engineer to review the wall on Shroeder Road and he has not heard back yet. He met with Bill Klingensmith. The wall was constructed after the road was paved. Gary researched the minutes and could not find anything about the wall being approved by the trustees. Gary stated that according to the law, no wall can be placed on the township right of way. Gary feels this needs to be addressed after getting all the information. Roger wants to wait until we are funded for the project. If we are not funded, we do not want to take it down. Gary stated that it is not our expense, but it is still a safety issue. Mike wants to wait for the engineer's review. Discussion to continue at the next meeting.

Gary stated that there is a problem with the color of the roof. Roger spoke to Chief Lang and does not feel it is a problem. Roger will speak to Boak and Sons for a possible credit for the problem.

Gary stated that the permit was pulled for the lighting. Mike met with First Energy and presented the information. Larry presented information about the new drive-in gate at Moyer Field on the east side. The estimate includes a new drive-in gate, walk-in gate and fence repair due to vandalism. Mike moved to repair the fence and install gates at Moyer Field not to exceed \$900. Roger seconded RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked if any survey has been done. Mike stated that it has not.

#### **New Business**

Roger stated that we need to change the next meeting due to the fair. Roger moved to hold the August 27 meeting to 7:00 a.m. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger spoke to Carol Mangold. She has taken over preserving Randolph Township history. She asked if the township could help with the purchase of scrap books and film. Roger moved to appropriate \$200.00 for the submission of bills. Gary seconded. Discussion: Gary asked if this is a one time deal. Roger stated that it is. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary presented information on striping the roads. Mike feels it is important to have the edge lines. Larry suggested forgoing the edge line for a year after chip and seal. Larry stated that placing edge lines on some roads will make it appear very narrow. The pricing is the same as last year from JD Striping - \$425.00 per mile for centerline. Larry did not check on the price of the edge line, but assumes it is the same as last year. Gary moved to appropriate \$10,000 for miscellaneous striping provided JD Striping is the low bid on both centerline and edge line, center lines on all proposed road and edge line on all roads except Belding, per Larry's discretion. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary spoke about the North Dyke cemetery. In the past, we paid a stipend to the property owner to maintain the cemetery. The current owner does not the township to maintain the cemetery. Gary suggested we have the area surveyed. Gary feels it is not up to our standard for cemetery upkeep. Gary asked if it should be surveyed. Mike asked how many people are buried in the cemetery. Larry stated about 12-15 people are buried there. Mike and Roger feel we should maintain it. Gary will investigate having it surveyed.

Mike was approached by Pat McGowan who requested to be moved from a member to alternate on the Zoning Commission. Mike so moved Roger seconded RCV: Roger – yes; Gary – yes; Mike – yes. Mike moved to appoint Brad Miller to the Zoning Commission to complete the unexpired term of Pat McGowan. Roger seconded. RCV: Roger – yes; Gary – no; Mike – yes.

Mary placed the July bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the July bank reconciliation. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary reminded the trustees that the Portage County Township Association dinner will be held on Saturday at 6:00 p.m. at our community center.

Mary requested a motion to appropriate receipts 141 – 159 totaling \$21,996.67 and pay warrants 30277 – 30324 and EFTs 537 – 541 totaling \$82,337.87. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. They have been working on culverts on Shaffer Road and the saw works well. Larry left a message for Brian Ford regarding a county crossover pipe. He is waiting to hear back from Brian. Larry wants to have it completed before paving. They replaced some T-111 siding at the chapel. Larry recommended siding over the walls in the next year or two. Mike thinks it is a good idea.

Dan presented the zoning report. Four permits were issued. The Zoning Commission will meet on August 24. The Zoning Board of Appeals will hold a hearing on August 17 for a flag lot on Alexander Road. He is working with CAC workers on various township clean-up and maintenance projects in the township. Mike feels the gate on the Baker property intensifies the problem. Roger asked if it is a junk yard. Mike asked if meets the qualifications of a junk yard. Dan stated that the JMV states you have to see it from the road. Dan will ask Terry to come to the next meeting. The Cameron property has 30 days to clean-up the property and then fines will start. Dan is waiting for the official paperwork.

#### **Public Comment**

Bruce feels Chief Lang should be compensated for his extra efforts.

Bill Davis from Portage Portable Toilets presented information to the trustees. He has been in business since April 2008. He is based in Ravenna and is the only portable toilet service in Portage County. There is no contract just month to month service. The units are \$50.00 per month with an optional damage waiver. They have a price guarantee to never have a price increase. Mike stated that we take this under advisement. Roger would like to investigate it further.

Bob thanked the trustees for taking care of the recycling issue. He appreciated being asked to serve on the committee, but feels a younger person would be better.

Bill asked why the problems weren't discovered by the architect. Mike stated that the problems were discovered while the repair was being made. Bill questioned the driving requirements for driving fire truck. Mike stated any elected official can drive any township vehicle. This was verified by Roger calling OTARMA.

Mike asked the trustees if they would like to continue discussion on the medical insurance. Mike is happy with Medical Mutual. Mike would favorably look at the \$2,500 deductible policy. Roger feels we need to save money wherever we can. Gary feels we need to have another meeting after we receive the proposed premium quote.

With no further business, the meeting adjourned at 9:04 a.m.

*Michael Lang*

*Maryla Rodenbucher*

Randolph Township Regular Trustee Meeting Thursday, August 27, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary - yes; Mike - yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Murphy, S. White, B. Carter, B. Wagner, L. Klodt,

**Old Business**

Roger spoke about the fire station roof. He received a new quote from Boak & Sons for the office roof for \$8,411. Roger spoke to Chris Meduri who advised him that we can proceed using the existing contract and specs. No additional permit is needed per the building department. The total cost to replace the office roof (\$8,411) and repair the original station roof (\$13,699) is \$22,110. Roger moved to proceed. Mike seconded. Discussion: Gary is concerned about the insulation value. He would like to wait to finish the roof since it is not leaking. Roger stated that it is leaking and needs to be addressed. Mike wants to take care of the roof and put the project behind us. Mike feels no need to wait any longer. Gary asked for two motions for the roof repair. Roger moved to rescind the motion to replace the office roof and repair the fire station roof. Mike seconded. RCV: Roger – yes; Gary – yes; Mike - yes. Roger moved to replace the fire station office roof for \$8,411 as quoted from Boak and Sons. Mike seconded. RCV: Roger – yes; Gary – yes; Mike - yes. Roger moved to repair the original fire station roof for \$13,699 as quoted from Boak & Sons. Mike seconded. RCV: Roger – yes; Gary – no; Mike – yes.

Roger spoke to Chris Boak regarding a possible credit for the difference of color on the roof. The supplier stated that it is from the same batch and not sure why there is a color difference. They will issue a credit, but not sure how much at this point. Roger stated we need to rescind the motion for the loan from Chase Bank. Mike seconded. Discussion: Roger stated that we cannot proceed unless there is a unanimous vote. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger reported that the emergency lights were ordered for the pick up truck. He has not received any information from Bill Steiner.

Gary spoke about fire department water issue. Roger stated that it can wait until next year and do it right. Gary moved to install two catch basins in front of the fire station to alleviate the water problem. Mike seconded. Discussion: Roger stated if we put in catch basins are they going to be in grade or will they have to be taken out when we address this in the future. Gary stated that it will not need to be taken out. It will only take a slight modification. Mike asked if we use two catch basins will they fit into the plan from Joe Mosyjowski. Roger spoke to Joe who stated that the plan will be completed next week. Roger would be willing to vote yes if we follow Joe's recommendation. Gary stated we will install the catch basins where Joe states they need to be. RCV: Roger – yes; Gary – yes; Mike - yes. Gary asked if we will do the work in-house. Larry stated that next week the crack sealing machine will be here. Gary asked that it be taken care of before winter.

Gary spoke about the health insurance renewal. Mike recommended we go with the \$2,500 deductible policy from Medical Mutual. The benefits are the same. Mike suggested using the TPA and debit card for prescriptions. Roger agrees. Mike moved to engage Burnham and Flower Insurance Company for the township medical insurance using Medical Mutual with the \$2,500 deductible, TPA, and debit card. Bill asked who is covered on the insurance. Mike stated that the full-time employees and elected officials. Sue asked how the insurance has changed since Bill's wife was on the insurance. Mary explained that the coverage has stayed the same, but due to plan changes we have decreased the premium. By using the HRA plan the township saved about \$30,000 the first year. We have never met the total deductible. Sue thinks this is a great savings. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked Larry about Perrin starting the work on Shaffer Road. Perrin stated that they can start any time. Larry is looking at the middle of September. Gary asked about the Moyer Field parking lot paving. Larry stated that to place 4 ½" of asphalt the cost would be \$27,480. Roger is not interested in doing the repair until the county lets us know what they can do. Gary stated that this is to repair the parking lot and not the recycle center issue. Gary stated we need to address the parking lot. There was discussion about how to pay for the lot repair. Mike stated that he feels the concrete should be installed before paving the parking lot. Mike suggested patching. Roger is not in favor of putting money into patching. Gary stated there is about a three inch base with asphalt on top. Mike asked Gary to get specs to bid out. Gary has some specs and

presented his information. Mike wants to address it at the next meeting. Gary spoke about the North Dyke cemetery property. It needs to be surveyed. Mike asked why is this an issue. Gary stated that when we went over to clean the cemetery the owner stated that he does not want the township to maintain it. Roger stated that according to the newspaper article regarding Freedom Township, we need to take care of all the people. Roger feels we should survey it. Dan stated that he offered the help of CAC workers and the property owner was against it. Gary moved to have Joe Mosyjowski survey the North Dyke cemetery not to exceed \$750. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary reported that no information has been received yet about the retaining wall on Schroeder Road. Gary asked if the survey was sent yet. Mike stated no.

Mike stated he is happy with Miller & Company for the township portable toilets. Roger stated that he is happy and feels we have quality service. Gary agrees.

### **New Business**

Roger reported the new ISO rating for the fire department. He wants to bring it to everyone's attention. We have a split rating. If you live within 1,000 feet of a fire hydrant or water source the rating is a "4"; anywhere else the rating is an "8B". The previous rating was a "9". Roger recommended contacting your insurance company regarding the rating change which could result in savings. Alan Hanlin and former Chief Lang got the ball rolling several years ago. There are only 30 rural fire departments in the state that have this rating.

Gary has nothing at this time.

Mike has nothing at this time.

Mary stated that we received a VIP discount for the number of years in the program and a budget relief discount on our OTARMA liability insurance renewal. These discounts were made across the board. Mary made sure that that we received an additional discount by providing motor vehicle driving records and drug/alcohol testing which resulted in \$324 in savings. The original premium was \$9,723. The discounts brought the premium down to \$6,068.

Mary requested a motion to amend our revenue certificate and appropriations in the amount of \$24,215.44. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated we received our 2010 budget back from the county auditor. She requested a motion to accept the Official Certificate of Estimated Resources and budget tax rates as stated by the county auditor. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion appropriate receipts 158 – 167 totaling \$327,422.42 and pay warrants 30325 – 30359 and EFTs 542 – 548 totaling \$36,458.35. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road department report. They have been working on Shaffer Road. The fence should be in next Wednesday and installed later in the week or early the following week. He received additional information on road striping. JD Striping quoted a price of \$250 per mile for the edge line. Larry recommends placing a center line only on Alexander & Belding, center and edge lines on Bassett and Horning, and edge lines only on Wilkes and Taylor. The total cost would be \$7,949.82. Larry reported that the cemetery headstones have been sprayed. They will also spray the fence rows and walking tracks. There were two funerals for a year to date total of 15.

Dan presented the zoning report. Two permits were issued. He presented the trustees with the paperwork for the Cameron property. The Zoning Commission will hold a hearing on wind and solar draft text changes on September 24, 2009. The Board of Zoning Appeals approved the flag lot on Alexander Road. Gary stated that he would like to look at the Cameron property and review the property again on September 15. Mike stated that it falls under Dan's job duties. Dan stated that he has addressed the issue with the owner and no activity has been done. Dan explained that another hearing will take place before the fines begin. Mike asked Dan to contact the owner and explain the severity of the situation.

**Public Comment**

Bruce reported that the Business Roundtable meeting was cancelled due to the fair.

Sue stated that Howard Hanna meeting announced Randolph Township ISO rating. She stated it was recognized county wide. Sue stated that new property tax information is coming and review it carefully.

Bob thanked Mike and previous generations of the Lang family for their dedication to the fire department. Bob recommended a plaque be made in honor of the Lang family expressing our appreciation for their dedication.

Bill is excited about the fire rating. He stated we have a first rate fire department. Bill stated to fix the drainage problem once and do it right. Bill stated that he feels that the elected officials should pay at least half of the premium since he considers the jobs to be part-time. He pays a large premium for his insurance. He asked the trustees to strongly consider this request. Roger stated directly to Bill that this only became an issue since his wife lost her bid for re-election. This was never brought up when she was on the township insurance. Bill stated that she was on the insurance only because his insurance stated that if there was access to other insurance she had to take it. He felt it was an embarrassment to him to have her on the township insurance. Mike stated we would take it under consideration. Roger adamantly stated he will not take it under consideration and will not deal with this at every meeting from now and until who knows when. As far as Roger is concerned, this is a dead issue.

With no further business, the meeting adjourned at 8:11 a.m.

*Michael T. Lang*  
*Mary A. Koebecker*

Randolph Township Regular Trustee Meeting Thursday, September 10, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Murphy, J. Wise, S. White, B. Wagner, B. Carter, C. Swanson

**Old Business**

Roger reported that Boak & Sons will tentatively start the fire station roof repair on Monday. There are two different warranties offered; both are included in the price. Roger explained the two warranties. There was discussion about which warranty would best serve the building. Mike moved to engage in the 10/20 year warranty. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger spoke with Bill Steiner regarding the concrete at the recycling center. No money is available this year, but there will likely be money next year. Mike stated that \$3,000 will not purchase much concrete. Mike feels we should move forward in repairing the Moyer Field parking lot. There was discussion about the various options to repair the parking lot. Roger would like to bid it out. Mike moved to establish bid specs for the 75 x 200 foot recycling area. Gary seconded. Discussion: Mike asked Gary to prepare a bid package for the next meeting. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger stated he received a call from a resident who stated that their insurance company did not believe her information regarding the new ISO fire rating. Roger stated that residents or insurance companies may contact Roger, Chief Lang or Diane Bunker for confirmation of the information.

Roger spoke about the fire station renovations. He received three quotes regarding the heating system update. The best price is from Jenior Heating at \$3,850.19. Roger feels the money savings, especially with the price of gas, is great and that we should not wait until next year. Mike asked for specs on the heaters. Roger will have the information for the next meeting.

Gary spoke about the survey at North Dyke cemetery. Gary suggested that two corner pins be installed and remove the brush in the cemetery. Mike spoke to the owner and feels the owner is taking good care of it. Mike is ok with installing the pins. There was discussion regarding moving the graves to another township cemetery and possibly contacting KSU archeological department. Mike and Roger agree this is worth investigating. Gary feels we should leave them rest. Gary feels it is a family cemetery and it is our responsibility to take care of it. Roger is not shirking his responsibility, but feels we should investigate other avenues for a solution.

Gary asked about installing the fire station catch basins. Roger stated that Joe Mosyjowski presented the specs for catch basins. Gary asked about the lighting survey. Mike stated that the surveys have been mailed.

Mike stated we are waiting for the pole to be installed. It appears to be on target and should be here soon. Roger received a call from Troy who would like to set the poles at the field. Mike feels that would be fine since the plans are in place.

**New Business**

Roger received a call from the health department regarding Randolph Township hosting a flu clinic on September 23 from 5:00 – 6:30 p.m. at the CC. Roger moved to accept the flu clinic offer from the health department. Mike seconded. Discussion: Roger stated more information will be coming. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike has received several calls from residents regarding the electric aggregation. Roger stated that it is the NOPEC agreement. Gary stated that it is up to the individual to select the carrier they want.

Mary placed the August bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the August bank reconciliation. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary reported that we received a certificate of appreciation from Job and Family Services for our participation in the youth work program.

Mary requested a motion appropriate receipts 168 – 177 totaling \$15,144.99 and pay warrants 30360 – 30400 and EFTs 549 – 553 totaling \$48,534.36. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Dan presented the zoning report. Three permits were issued. The solar and wind draft hearing will held on September 28, 2009. The Farmers Market is a great success. On September 26 there will be a community festival. Roger stated he has received only positive comments. Mary commented on the ice cream block party. Roger received a call from a resident and stated that the Duffy property has made a real change. Roger feels we should send them a letter commending them on their improvement. Roger complimented Hilgert's Farm for their display.

### **Public Comment**

Cecilia Swanson, director of the Portage County district library, spoke about the library funding this year. Library funding is a portion of the general revenue of the state. There is no local tax support. PCDL is working with the same funding levels as in 1997; next year it will be working with the funding level from 1996. The board of directors agreed to place a .5 mill levy on the ballot in November. The levy is for 10 years. The library system cannot continue to provide adequate service without funding. She asked for township support since there is no money to fund the campaign. She would like the trustees to endorse this issue. Mike stated that he will support the levy. Education, and the ability to acquire information, is imperative to our society. Roger asked about charging for a library card. Cecilia stated they are not allowed to do that due to state regulations. Roger asked if there is a state rep that the library deals with that can be contacted to possibly change the law. Roger supports the library. Mike moved to support the levy. Roger seconded. Discussion: Gary supports the library, but is not in favor of a board endorsing a levy. RCV: Roger – yes; Gary – no; Mike – yes. Cecilia stated that the Randolph branch receives many compliments.

Bob agrees that sending letters to property owners to clean up their property is fine. Bob still wants to see a plaque thanking the Lang family for the dedication to the fire department.

Sue agrees with Bob.

Bruce loves his job.

John agrees with Bob and Sue. He thanked Mike for a wonderful job.

Bill understands the library dilemma. Bill felt bringing his family members into his comments at the last meeting regarding the township health insurance was unfair and unjustified. He stated that the fiscal officer has no vote, but has to go along with the vote of the trustees. Bill asked Mike to consider asking for a vote to change the health insurance policy. Mike stated it has always been a personal choice whether or not to take the insurance. Dan stated that Bill could have paid for it himself. Bill stated that he had to have an affidavit signed and the insurance was only used after it was required by insurance company.

With no further business, the meeting adjourned at 7:55 a.m.


Randolph Township Regular Trustee Meeting Thursday, September 24, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, T. Baker, Portage Toilets rep, D. Kolasky, L. Klodt, S. White, R. Huth, P. Cernava, G. Harrison, B. Moledor, B. Murphy, J. Wise, B. Carter

**Old Business**

Roger presented an information packet regarding the fire station heating system to the other trustees. The trustees will look it over and make a decision at the next meeting.

Roger reported that Pastor Susan Brown has a representative, Joe Steele, for the recycling committee. Roger is still looking for a resident to be on the committee. The roof is completed at the fire station. Roger reported that we are still waiting for a response about a grant for the Beverly Bird Sanctuary. The grant would provide workers to cut in trails and other work to make the park more user friendly. Lloyd Kingsley contacted Roger about removing the fallen wood out of the Beverly Bird Sanctuary. It was decided to hold off on that issue pending the outcome of the grant. The outdoor classroom grant, which is to be tied in with the Farmers Market, looks favorable. Roger asked Candy about a possible grant for the Moyer Field parking lot. Candy stated that recycle money is available and she will investigate this avenue. There was discussion about what equipment, work, and/or supplies would be available and what we would like done. Mike had some questions about the Moyer Field parking lot. Roger stated that the parking lot is not that bad and suggested we wait for any possible grant funding.

Gary did not have time to draw up the specs, but will work on it.

Mike reported that the pole still is not in, but the project is moving ahead with other details. Mike stated that the part-time RFD employees are interested in getting uniforms. Mike will have more information for the next meeting. There was discussion about extending the sidewalk at the town center. Gary will have a rough draft for the next meeting.

**New Business**

Roger spoke to Virginia McKay about the sign at gazebo. The trees are getting overgrown and obstructing the view of the sign. The Garden Club would be in favor of removing the bushes. Roger contacted Grace Geiger and asked if the LCA would like to have the bushes for the cemetery. Larry stated that the Garden Club purchased the bushes and they would like to plant those at the Randolph School Park. Larry also stated that they would like to remove the bushes at the west cemetery sign and replant them at the school park.

Gary has nothing at this time.

Mike acknowledged the representative from Portage Toilets. Mike stated that we decided at a previous meeting to stay with Miller & Company. The rep stated that his rate would stay the same with no increases. Roger stated that he is happy with Miller and wants to stay with them. Roger doesn't feel it is good business practice to change all the time. Rick gave his comments on portable toilets. Rick also stated that the field house restrooms need to be addressed. Gary suggested contacting us next spring to revisit this issue.

Mary reported that she received an e-mail from Mark Griffiths stating that he needs to resign from the Zoning Board due to health reasons. Mike suggested advertising for openings on the Zoning Board in the newspaper.

Mary requested a motion to appropriate receipts 178 – 187 totaling \$37,366.16 and pay warrants 30401 -30467 and EFTs 554 - 564 totaling \$250,017.91. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry reported that OPWC Shaffer Road Project is complete except for the striping. H. Luli will chip and seal tomorrow. The road striping is scheduled for tomorrow. Larry received a response from Alliance High School stating we cannot purchase the tire mulch. Larry spoke to LCA and they purchased a tree in memory of Constance Meacham They would like the township to plant it and also move and transplant two other

trees from the memorial garden. Larry stated that, weather permitting, he will be able to install the catch basins.

Dan presented the zoning report. One permit was issued. The Farmers Market Festival is this Saturday. There was discussion about the Lovejoy issue. Mr. Lovejoy cited that other businesses have not applied for a zoning variance and there is no problem. There was discussion on how to proceed. Dan will be in contact with Chris Meduri. The hearing for solar and windmill zoning text changes is Monday at 7:00 p.m. Progress is being made on the Cameron and Mangold properties.

Roger presented the fire report. Responses for August 2009: EMS – 56; Fire – 7; MVC – 5; Inc. – 4. For a monthly total of 72 and a YTD total of 357. RFD will be at the Farmers Market promoting the EMS Levy on the ballot in November. They are also working on strategies to promote the levy. They applied for and received the burn permit for the burn training on October 10 at the Wolcott residence on Waterloo Road. Flu clinic was held for RFD members and township employees on September 21.

#### **Public Comment**

George stated that the drive at the Beverly Bird Sanctuary needs to be repaired. Roger stated that if we receive the grant we would work to make the park user friendly.

Terry reported that he moved vehicles from the Mangold and Cameron properties and seven from his property.

Paul wanted to publicly notify the trustees that Shondrick Trucking has been cited for several violations from EPA.

Bob personally apologized to Gary and Sue for his comment at the meeting. After thinking it over he realized he was out of line. Bob thanked Roger for his work on the recycling center.

With no further business, the meeting adjourned at 8:10 p.m.

*Michael Long*  
*Mary A. Rodenbucker*

Randolph Township Regular Trustee Meeting Thursday, October 8, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Murphy, S. White, Chief Lang, B. Doherty, J. Wise, L. Klodt, D. Mangold, B. Carter

Mike stated we would change the normal agenda and introduced our visitor. Becky Doherty introduced herself and stated that she is running for the Portage County Municipal Judge seat currently held by Judge Plough. She is a Suffield resident and is a trial attorney in private practice and has also worked in the prosecutor's office. She is the village attorney for Lakemore. Becky would like to change the view others have of Portage County. She is an Independent and feel that being non-partisan is a step in the right direction. She passed out information and asked if there were any questions. Mike thanked her for coming.

### Old Business

Roger spoke about the fire department heating system. Mike and Gary both agree that we should move forward with the proposed plan from Jenior Heating. Roger moved to contract with Jenior Heating and Cooling to replace the heating system in the fire station, not to exceed \$4,000. Mike seconded.

RCV: Roger – yes; Gary – yes; Mike – yes.

Roger reported that Cheryl Murka was willing to be on the St. Joseph Recycle Committee. Roger spoke to Judi Wise about the two new members. They will meet soon as they have a request for funds.

Roger asked Mike about the Moyer Field lighting pole. Mike stated he has called and we are on the list and just have to wait.

Roger asked Gary about his research regarding the Beverly Bird Sanctuary. Gary reported that the park district was never properly formed. A park district needs to be voted on by the public. Roger stated that the park commission has money that the township donated that needs to be returned as it is not a legitimate board. Roger asked Mary if this information is correct. Mary stated that it is correct and something needs to be done with the money as it is close to becoming dormant. Mary feels that if the board was not set up correctly, then the money technically belongs to the township. A meeting with the park commission needs to take place and clear the air. The park commission also was never properly established. The park commission will be invited to attend the next meeting.

Gary spoke about the letter from Mickey Marozzi regarding the issue on Schroeder Road. Roger stated he received a letter from Bill Klingensmith's attorney. Roger feels if we have to do something, we should investigate moving the road the other way. Mike stated he understands Mickey's view, but he does not want to do anything. Mike stated we need to take Mickey's letter under recommendation and move forward. Gary feels we are responsible as the legal entity. His research shows no record of trustee approval for the wall. Gary stated that no wall or guardrail should be that close to the road. Mike and Roger both feel it is not an issue. It is not a highly traveled road and no accidents have occurred because of the wall. Gary asked that anytime someone wants to do something and it is wrong, are we to look the other way? Gary feels it should have been addressed when the wall was first constructed, but it is now our responsibility to correct the issue. Gary feels that just because we can't get sued is not a reason to shirk our responsibility. Gary would like to find a solution. Mike would be willing to move the road, but not tear down the wall. Gary gave an estimate of \$10,000 to move the road. Gary needs to file more OPWC paperwork and would like some directive. Mike feels that improving the road by an overlay is sufficient. The water issue is minor. Roger agrees. Mike stated that the last time we took on this issue it created a big problem with the neighbors. Gary does not like the fact that we look the other way when there is a problem. Gary wants to work with the residents, but also feels strongly that we need to take a stand on the issue. Gary moved to mitigate the wall on Schroeder Road as recommended by the Portage County Engineer. Mike seconded. Discussion: Bob asked if it affected any grants. Mike stated that it has not. RCV: Roger – no; Gary – yes; Mike – no. Gary asked how he should address the issue on the OPWC grant. Mike asked to see the paperwork. Roger suggested removing the amount originally designated for the wall removal.

Mike stated that the Zoning Commission submitted a resolution for text changes regarding solar panels and wind turbines. Mike moved to hold a public hearing on the proposed text changes for solar panels and wind

turbines on Monday, October 19, 2009 at 7:00 p.m. in the Community Center. Roger seconded.  
RCV: Roger - yes; Gary - yes; Mike - yes.

### **New Business**

Roger measured off the 1,000 feet for the new ISO rating and went door to door and was surprised that many residents did not know about the new rating. Roger spoke about Issue 34 - our EMS renewal levy. Roger stated we need this levy to maintain the level of EMS service we currently provide.

Gary has nothing at this time.

Mike moved to hold Trick or Treat on Sunday, October 25, 2009<sup>3</sup> from 2 - 4 p.m. Roger seconded. Discussion: Roger asked if the fire department will hold an open house. Chief Lang stated that an open house is planned. They will have refreshments and treats for the children. RCV: Roger - yes; Gary - yes; Mike - yes.

Mary reported that she received a request from the Board of Elections to use the SC/CC for the general election to be held on November 3, 2009. Mike so moved. Roger seconded. RCV: Roger - yes; Gary - yes; Mike - yes.

Mary reported that she received a statement from Frank Pavliga. She thought his work was previously completed and paid. Roger stated that the change orders required Frank to be involved. Roger moved to make the final payment to Frank Pavliga. Gary seconded. RCV: Roger - yes; Gary - yes; Mike - yes.

Mary reminded Mike that a person needs to be appointed to the Zoning Commission. Roger gave Mike the names of two residents interested in serving on the Zoning Commission.

Mary requested a motion to appropriate receipts 188 - 198 totaling \$56,782.67 and pay warrants 30468 - 30517 and EFTs 565 - 570 totaling \$93,508.92. Mike so moved. Roger seconded.  
RCV: Roger - yes; Gary - yes; Mike - yes.

Larry presented the road report. H. Luli completed the chip and seal on Alexander, Matti and the cemetery driveways. The Shaffer Road OPWC Project is complete. They patched holes at the library and school park parking lots. There was one funeral for a YTD total of 18. Gary asked about the catch basins in front of the fire station. Mike stated that elevation is a problem and suggested that they look at it. Gary wants to address it before the winter.

Dan presented the zoning report. One permit was issued. There are no updates or new complaints. The Farmers Market last day will be October 17. He feels it was a success for its first year. The Farmers Market committee will co-sponsor future township events. Gary asked about the issue with Lovejoy. Chris Meduri is working to set up a meeting with Dan, the trustees, and Mr. Lovejoy to resolve this issue. Dan placed information in the trustee's mailboxes regarding Marlboro Township zoning. The area next to Mr. Lovejoy is zoned commercial in Marlboro Township.

Chief Lang presented the fire department report. There will be a burn training on Saturday. Member will go door to door to let neighbors know. The Sheriff will hopefully be available for traffic control. The department's website was updated. Please visit [www.randolphfiredept.com](http://www.randolphfiredept.com). Fire department members placed 100 EMS levy signs which the association purchased. .

### **Public Comment**

Sue suggested that the trustees talk to lenders before changing any zoning to commercial. This has the possibility of affecting individuals trying to sell their home and/or property.

Bob stated that the RFD can put a sign in his yard for the EMS levy.

Dave noted the clean-up progress on his property and will be in touch with Dan. Dave asked that a recycle container be placed in all the township buildings. Roger will bring it up at the recycle committee meeting and asked Dave to be in charge of the recycle containers. Dave also suggested that if the road mowing took place before the weeds go to seed it would be easier mowing in the future.

With no further business, the meeting adjourned at 8:00 a.m.

*Michael Lang Maryd Rodenbuscher*

Randolph Township Public Hearing Monday, October 19, 2009

Chairman Mike Lang opened the hearing with the pledge at 7:00 p.m. Roger asked all those that wish to speak at this hearing to stand and be sworn in. Mike asked Dan if the Zoning Commission adopted the resolution for the zoning text changes for solar panels and wind turbines that was presented to the trustees. Dan stated that it did. Mike explained the purpose of the hearing and asked for comments.

Paul C. does not appreciate the tower in his neighborhood, especially a 170 foot tower.

Jack stated that he has seen many windmills in his travels. We are the greatest nation in the world and need to stand behind our country in developing new sources of energy.

Roger has studied and looked over all the meeting material involving the proposed text changes and is in favor of passing the resolution as presented.

Gary asked how many have visited wind turbines. There was a show of hands. He asked if it was a noise generator.

Pat stated that she was about 125 feet from one and could not hear anything but the usual sounds.

Fred stated that he visited a windmill in Deerfield. The wind noise in the trees was heard over the turbines.

Gary stated that he recently visited a wind turbine and did not hear the turbine.

Paul C. feels it is unsightly, especially for a residential business.

Jack feels it is a beautiful sight. It is well engineered. There are many things that are unsightly according to individual preference. The various sizes add to the beauty. We all just need to adjust.

Todd stated that the wind noise was louder than the turbine. The cost is expensive, but 20 years no one had a cell phone due to the cost. Now everyone has one. New technology will improve to keep the cost down.

Joe asked if there were any regulations on grain drying operations. Mike stated that it is agriculture and not regulated. Joe stated that his neighbor has a very tall grain dryer, a considerable distance away, and it makes much more noise than a wind turbine. He is not complaining because he knows his neighbor needs it for his farm.

Bob stated that agriculture had windmills to pump water about 60 – 70 years ago. It is part of our heritage. He never considered it ugly.

Mike stated that as township trustees it is our responsibility to our community to investigate new ideas. By adopting a plan and regulating the rules we are able to have some control over new items. As these items become more popular we may need to revisit this proposal again.

Mike moved to adopt Appendix E regarding Wind/Solar Energy System Zoning Regulations as presented by the Zoning Commission. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike stated that this resolution will be in force 30 days from today.

With no further business, the hearing adjourned at 7:12 p.m.

*Michael Lang*  
*Mary A. Rodenbucker*

Randolph Township Regular Trustee Meeting Thursday, October 22, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes; Mary read the minutes from the public hearing. Roger moved to accept the minutes from the public hearing. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, J. Adelman, S. White, T. Baker, P. Petit, P. Petit, Jr. B. Murphy, B. Carter, G. Klag, P. Cernava, L. Klodt, G. Harrison, Chief Lang, N. Bredemeier

**Old Business**

Roger spoke to Joe Jenior regarding the installation of the new heating system for the fire station. He will have it finished by the second week of November. Roger suggested selling the old heaters on eBay. Roger moved to sell the old heaters from the fire station upon replacement on eBay. Gary seconded. Discussion: Roger asked about the starting bid. Mike suggested \$5.00. RCV: Roger – yes; Gary – yes; Mike – yes.

Roger reported that a credit of \$225 has been issued from Boak & Sons for the interior roof.

Roger reported that he received a call from Larry Solak concerning donating some unused Regional Planning hours to help update the subdivision regulations. Mike asked if the land use maps have been upgraded as discussed earlier this year. Gary stated that we have not done anything with it yet. Gary stated that it needs to go through the Zoning Commission. Larry Solak stated we will lose 32 hours from 2008. Roger asked the other trustees for input. Gary doesn't mind donating some hours. Gary will review what we might need for our needs and present it at the next meeting.

Roger reminded everyone about Trick or Treat from 2 – 4 at the fire station. The outdoor classroom grant that Candy Definbaugh worked on was approved. She will get with Roger within two weeks. Roger stated that it will be tied in with the Farmers Market next year.

Roger asked for support for the EMS levy. This is a renewal and will not raise taxes. He encouraged everyone to vote on November 3.

Gary spoke about the park commission. Nancy felt it was always a "black box" to her. She became involved from a newspaper article to serve on a parks board. She has been consulted off and on and always offered her opinion when asked. She is not sure how the board was formulated and what the duties are to include. She has kept an eye on the park since it is next door. Gary stated that the "black box" has many conflicting documents. According to legal counsel from the 80s it was never on the ballot. In a nutshell the property was deeded to Randolph Park Board, which is not a legal entity. Janice asked what needs to be done. Gary suggested deeding it over to the township or placing it on the ballot to create a park district. Gary's personal opinion is to deed it over to the township which would resolve the issue. Nancy asked who the property came from. Gary stated that it was deeded from the Audubon Society, although many people thought it was from Kent State. Gary found no reference to Kent State in his research. Paul asked if there were any stipulations in the deed. Gary stated that it is stipulated to be maintained as a bird sanctuary. There was discussion about what could be done with the park. Mike stated that it was beautiful in 1985 when it was new, but due to vandalism the park has been destroyed. Nancy stated it is usually wet, but is nice now and in the winter. She suggested some drainage work could alleviate the problem. Bill stated that original park board was later named the park commission. The original members were appointed by a judge. Kent State took the assignment from the Audubon Society but did not keep it up. It was then transferred to the park board on behalf of the township. Gary stated that issue is the property is deeded to the park board which is not a legal entity. Janice asked that if a judge made the appointment doesn't it make it legal. Gary stated that it is a confusing situation with the township and with legal counsel. Nancy stated that it makes sense to have it deeded to the township. Janice asked about the money that is in a CD. The park board or the township cannot use it. Mary stated that there are checks in her office from the Randolph Park Board. Mike stated that it should be rolled over to the general fund where it can be properly dispersed Roger brought up the fact that a grant is in the process for the bird sanctuary and needs to be clarified before we go further. Nancy asked if the money could be used as matching funds for a grant. Mike stated that it would be easier for the township to have control over it. Nancy asked if there are any negative effects of transferring the property to the township. Mike stated no. Janice wants what is best for the township. We can't change what is in place as stated by the deed. Gary moved to clean up the deed, having the prosecutor quit deed it to the township. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike received applications from Jim Presley and Sean Turner for positions on the Zoning Commission. There was discussion about the qualifications of each candidate. Mike will follow up with each applicant and have a decision at the next meeting.

### **New Business**

Roger reminded everyone about Candidate's Night on Monday at 7:30 p.m. in the CC. He stated it is the most attended in the county. Roger would like to place a mounted hand sanitizer dispenser in all township buildings. He feels we should do everything we can to prevent the spread of the flu, especially the H1N1 flu. Roger received a quote from Zep for an alcohol based hand sanitizer. The quote of \$99.95 is for six 1 liter bottles of hand sanitizer with the wall dispensers included at no charge. Mike feels it is a good idea. Mike stated that all the Zep products that he has used were good. Roger moved to purchase one case of Zep alcohol based hand sanitizer at \$99.95. Gary seconded. Discussion: Gary asked where the dispensers will be placed. Roger stated at the SC, CC and Town Hall. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary shared his ideas about some plantings at the school park. Gary moved to purchase bushes, not to exceed \$500, from Atwater Nursery. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mike has nothing at this time. Mike presented the zoning report in Dan's absence. One permit was issued. The wind and solar energy system regulations passed by the township trustees will be effective on November 18, 2009. The Farmers Market closed the season on October 17. The Farmers Market Committee will continue to plan upcoming events and next year's market.

Mary placed the September bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Mike moved to accept the September bank reconciliation. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 199 – 214 totaling \$17,795.72 and pay warrants 30518 – 30558 and EFTs 571 – 578 totaling \$26,724.34. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. Limestone was spread on the walking tracks and in the parking area at Beverly Sanctuary. They worked on the catch basin in front of the fire station. Larry will order salt in a few weeks. Larry recommended that Dave Kuntzman remove the three maple trees at Hillside Cemetery. DiBona Tree Service is unable to complete the job due to a knee injury. Larry is concerned about falling limbs damaging the fence. Kuntzman will honor the bid submitted in May for \$1,550. Mike moved to hire Dave Kuntzman to remove the trees at Hillside Cemetery. Roger seconded. Discussion: Roger stated that the original contract stated that the Lions Club would receive the wood. Larry stated that the quote from Dave includes him taking the wood. Roger requested that Dave donate the wood to the Lions. Larry will check with Dave. Mike stated that the original agreement was when Tony completed the job the Lion's Club would receive the wood. Due to the change in tree removal service, it cannot be guaranteed. RCV: Roger – yes; Gary – yes; Mike – yes. The cemetery footers were poured this week. Bruce began leaf removal this week. There was one funeral with a YTD total of 19.

Chief Lang reported that the fire responses for the year is at 400 calls. The fire training at the Wolcott house went well. Fire department members received the H1N1 vaccine on October 20. Family members and township personnel will have the opportunity to receive the vaccine at a later date. Chief Lang presented estimates for tires on 2214. He also recommended a front end alignment. Roger feels we need to keep the truck in good shape. Roger moved to replace the tires on 2214 and perform the front end alignment, not to exceed \$4000. Gary seconded. Discussion: Gary asked Mike about the total cost. RCV: Roger – yes; Gary – yes; Mike – yes.

### **Public Comment**

Bob congratulated the trustees with the foresight to move our dispatching when we did. Bob stated that the man was illegal when he put up the wall on Schroeder Road and the trustees cannot treat residents differently. There is a court ruling that states this. Bob does not feel we should have to spend money to rectify the problem. If we need to recoup the money, we should go against the bonds from the trustees that were in office at that time.

Bill asked what the trustees are trying to accomplish with the Beverly Sanctuary. Mike stated that we want to get the deed titled to a legal entity and get things in proper order. Bill will look for more information.

Gary stated that five local stores will participate in "Make A Difference Day." The food is given to various food shelves in the county. Food can be dropped off at Maplewood Vocational School before 2:00. The Randolph/Suffield/Atwater Food Shelf is currently serving 25 families a week. According to First Call for Help the request for help is 46% higher than last year.

Pat stated that his son will be doing an Eagle Scout project in the future. They got some good ideas from this meeting. He is working on a community merit badge by attending the meeting tonight. Mike encouraged Pat Jr ~~to~~<sup>to</sup> follow through on his Eagle Scout. Mike stated that all the Eagle Scouts he knows has done well in life.

Larry stated they moved the poles and they will be set on Saturday at Moyer Field. Mike stated that he called Ohio Edison and we're on the waiting list.

With no further business, the meeting adjourned at 8:34 p.m.

*Michael Lang*

*Marybeth Rodenbucker*

Randolph Township Regular Trustee Meeting Thursday, November 12, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, G. Harrison, J. Presley, M. Perry, S. White, B. Wagner, B. Carter, L. Klodt

### Old Business

Roger thanked the community for passing the EMS levy. Roger commended our fire department for their outstanding EMS service. Roger reported that the hand sanitizers have been installed. He thanked Kuntzman for donating the trees to the Lion's Club. Roger met with Candy (Definbaugh) McDonald regarding the approved grant for the outdoor classroom. The grant is for \$9,500. A portable greenhouse at the school park will serve as the outdoor classroom and will be tied in with the Farmer's Market. Candy recommended an advisory committee. Roger moved to appropriate \$1,000 for Candy to continue grant research. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary read a letter from the Randolph Community Park Committee dated August, 1992. Gary contacted the prosecuting attorney regarding the quit claim deed.

↓ stating the intentions of fund use. (MK)

Mike spoke to the candidates who applied for the Zoning Commission alternate position. Mike stated that Jim Presley has attended many meetings and feels he would be a great asset to the township. Mike moved to appoint Jim Presley to filling the vacancy of Mark Griffiths as the Zoning Commission alternate. Roger seconded. RCV: Roger – yes; Gary - yes; Mike – yes.

Mike spoke about the other position of Zoning Commission alternate. He will speak with Pat McGowan regarding his concern with time commitment.

Mike reported that the pole is finally in at Moyer Field. Mike explained the delay.

### New Business

Roger spoke about changing our next meeting which falls on Thanksgiving. Mary stated our second meeting in December falls on Christmas Eve and suggested we hold our 2010 Organizational Meeting on Monday, January 4, 2010. Roger moved to change the November 26 meeting to November 25 at 7:00 a.m. and the December 24 meeting to December 30 at 7:00 a.m. and to hold our 2010 Organizational Meeting on Monday, January 4, 2010 at 7:00 a.m. with all meetings to be held at the Town Hall. Mike seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike has nothing at this time.

Mary placed the October bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the October bank reconciliation. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated that there is UAN year-end training that she would like to attend. Mike so moved. Roger seconded. RCV: Roger - yes; Gary - yes; Mike – yes.

Mary stated that it is time for employee evaluations. There was discussion on the date and time. It was decided to hold the RFD evaluations on Monday, November 30, 2009 beginning at 7:00 p.m. and the full-time employee's evaluations on Tuesday, December 1, 2009 beginning at 3:00 p.m. Mary will work on the schedule.

Mary stated we need to file a revenue and appropriation amendment in the amount of \$28,422.37. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated that she attended the Portage County Veteran's Day Program. She stated that Bob Park with the Veteran's Administration stated that many services are available to our veterans, but many do not know about them. She suggested that we promote these services. Mary suggested that we thank our vets not only on

Veteran's Day but every day. Roger stated that he would like to update our military page on the website. Roger formally invited anyone in the community interested in developing the website page to contact him. Gary suggested contacting Bob Park to get some information.

Mary requested a motion to appropriate receipts 215 – 228 totaling \$21,852.10 and pay warrants 30559 – 30614 and EFTs 579 – 584 totaling \$40,295.85. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. They have patched pot holes, replaced culverts and cross over pipes. The road sides have been mowed. Larry worked on the F-450. They have been trimming brush and planted trees and bushes at the school park. The water lines were blown out at the cemetery. There were two funerals for a YTD total of 21.

Dan presented the zoning report. Two permits were issued. Dan spoke to Chris Meduri who suggested negotiating a Non Conforming Use classification agreement for the Lovejoy property. Mike stated that this is what he is looking for and feels this is a good start. Gary asked what the ramifications of this action. He should file an appeal with ZBA. Dan stated that Mr. Lovejoy will not go to the ZBA as he is not the only one with a business on State Route 44. Dan stated that this could be resolved in court, but would like to avoid this. Dan stated that if he will not agree to the non conforming use classification, the trustees will need to get involved. Mike is under the impression that it still has to go to ZBA. Dan stated that it does not. Mike stated that according to Chris we need to try to resolve this. Dan stated that it is correct and hopefully Mr. Lovejoy will agree. Gary would like to have it go the ZBA. Dan stated that unless an appeal is filed, it is not a ZBA issue. Gary feels that Dan is helping Mr. Lovejoy with the legwork needed to file an appeal with the ZBA. Mr. Lovejoy stated to Dan that until all the businesses in his area file for exemption, he will not. Gary feels it is a good start for him to bring it to the ZBA. Roger stated that the next county is zoned commercial. Roger feels that a stipulation needs to be in place. Roger agrees with Mr. Lovejoy's comment regarding the other businesses. Dan stated that it would be up to the ZC. Roger feels if we put it on the ballot for the residents to vote on, it will give us a good idea how we should approach this issue. Gary feels there needs to be some directive for the area. Mike feels we are at a stall with this issue. Gary moved to pursue it in court, with the hope that Mr. Lovejoy will file an appeal with the ZBA. Mike seconded. Discussion: Dan feels it may make a difference with Chris and the trustees involved. Roger feels this give him an opportunity to correct the situation. RCV: Roger – yes; Gary – yes; Mike – yes. Dan will contact Chris Meduri regarding this issue.

The next Zoning Commission meeting will be on November 23, 2009 in the SC. The Farmers Market is sponsoring a Holiday Market on December 5, 2009 in the SC/CC.

Roger presented the fire report in Chief Lang's absence. There were 49 responses in October with a year to date total of 473. Roger moved to accept the full membership of Theodore Ganoë, Mark Hamilton, Matthew Nichols, and Matthew Winters. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Several RFD members are need of a new coat while many new members have never received a coat. Roger moved to purchase 15 coats not to exceed \$750. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

#### **Public Comment**

Bill stated that the veteran's breakfast at WHS was well attended. This is a good place to start to get names and addresses of those who attended. Bill thanked Dan and Roger for getting the load of trash off Laubert Road.

Gary went to the Mogadore Veteran's Day program. It was very heartwarming. The Veteran's Services provides many services for veterans like Mary stated.

Bruce expressed his views on the Lovejoy issue. Bruce feels Mr. Lovejoy is being defiant, but feels if everyone comes together it can be worked out. Bruce still loves his job.

Melanie stated that over one-third of the money has been raised for the playground. There are three grants pending.

Mike personally thanked the veterans. His life was impacted by being raised by veterans. It helped formed him as a good human being.

Mike thanked Gary for his many years of service. Gary stated that he was pleased to serve. Welcome aboard Sue.

With no further business, the meeting adjourned at 7:53 a.m.

*Michael T. Long*

*Nancy A. Rodenbuscher*

Randolph Township Regular Trustee Meeting Thursday, November 25, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the previous minutes as corrected. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, S. White, P. Cernava, M. Lang Jr. B. Wagner, L. Klodt

### **Old Business**

Roger thanked Kuntzman Tree Service again for donating the trees to Lions Club. The sewer clean up work is currently in process per the walk through that was performed in October. Roger attended the GIS day sponsored by Janet Esposito which was very informative. He is looking forward to using this service. Roger asked about our unused Regional Planning hours and the updating of our maps. Gary stated that it is in the process of being updated.

Gary addressed the quit claim deed for Beverly Bird Sanctuary. The deed was signed by Janice Adelman as representative for the park board. Gary brought up the letter from Chris Meduri regarding the retaining wall on Schroeder Road. Mike and Roger still hold their previous views. Roger stated that we, as the township, placed Mr. Klingensmith in the situation that is now being questioned. Mike feels that there are other areas in the township that are more hazardous than the wall such as ditching and berm. Gary feels we should follow the county engineer's recommendation and the prosecutor's office. Gary feels we should send a letter seeking removal of the wall. Roger stated that if we need to widen the road he would be in favor of widening it the other way versus the wall removal. Mike feels the letter from Chris is vague. Roger would like to talk to Chris. Mike feels the non-existence of berms is more hazardous with rollovers. Gary referred to the ORC for direction. Roger feels that someone from the township directed Mr. Klingensmith to put up the wall. Paul stated that they were to move the road over, but never followed the plan. Gary stated that he has the original plans. Paul stated that in the minutes they were to dig three feet, but they dug nine feet. Gary stated that they followed the plans and the wall was installed after the fact. Gary feels it is a hazard. Roger asked if it is such a hazard, why hasn't there been an accident. Roger feels that the intersection of 224 and Hartville is more hazardous. Roger feels it is a non-issue. Gary stated again the wall on is on the road right of way. Roger stated that unless Chris, or someone from the state, states that the wall must come down, the wall stays. Roger wants to meet with Chris before any final decision is made. Roger stated that we need to meet with Chris regarding another issue and we can discuss this at that time.

Mike has no old business.

### **New Business**

Roger stated that Mr. Lovejoy contacted him and would like to set up a meeting with the three trustees, Dan, and Chris Meduri. Roger is waiting for a return call from Chris. Chris recommended Mr. Lovejoy file an appeal with the ZBA. Mr. Lovejoy feels that there is some lack of communication. Roger will contact Chris to set up a time. Gary would like to meet at the Town Hall to discuss the issue before going on a tour of the area as suggested by Mr. Lovejoy.

Gary spoke about some possible improvements at the Beverly Sanctuary. Mike thought we had a grant for the work. Roger stated we are waiting for the final approval for the grant which would take place next March. Roger doesn't want to spend our money unless we have too. Gary thought it was just to do trails. Roger thought it was for anything we want them to do.

Mike stated that verification of township road mileage needs to be turned in by the first of the year. Gary will review this information for the next meeting.

Mary stated we need to have a motion to approve medical benefits for next year. Mike moved to have medical benefits for all elected officials for the upcoming year. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary was happy to report that an audit from Workers' Compensation resulted in a great refund. Mary stated she worked closely with the auditor and explained that we have part-time fire personnel in place during the day. Due to this fact, the Workers' Compensation premium was reduced for the fire department by \$23,930.58. Mary thanked Mike for getting the ball rolling to get this in place and Chief Lang for continuing this venture. By

having people at the station ready to go, and not coming from home, it reduces the liability of an accident occurring en route to the station.

Mary requested a motion to appropriate receipts 229 – 240 totaling \$42,079.13 and pay warrants 30615 – 30651 and EFTs 585 – 592 totaling \$34,605.21. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Larry presented the road report. The great weather the last several weeks allowed the road department to complete quite a few projects that needed to be done before winter. Crossover pipes and catch basin were installed at the Taylor and New Milford intersection and Horning and Laubert Road intersection. Driveway pipes were replaced on Taylor and Pamer roads. The fence at the Center Cemetery was damaged by a deer. Larry received a quote from RF Fencing for \$200 to repair the damaged fence. Mike moved to repair the Center Cemetery fence not to exceed \$200.00. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes. There was one funeral with a YTD total of 22.

Dan presented the zoning report. One building permit was issued. The Lovejoy issue was previously discussed. The Holiday Market will be held on December 5.

Chief Lang reported that the new tires and alignment were performed on 2214. Chief Lang stated in reviewing the census bureau map, there are errors. Dan and Mary stated that the census map should be corrected. Dan stated that the tax map is a good resource.

#### **Public Comment**

Roger requested a special meeting to sign paychecks. Mike thought it was previously discussed and enough notice was given to move the regular meeting to December 30. Mike moved to hold a special meeting on December 23 at 7:30 a.m. for the purpose of signing pay checks. Roger seconded. RCV; Roger – yes; Gary – yes; Mike – yes.

With no further business, the meeting adjourned at 7:53 a.m.

*Michael Lang*  
*Mary A. Rodenbacher*

Randolph Township Regular Trustee Meeting Thursday, December 10, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger - yes; Gary - yes; Mike - yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky, B. Murphy, J. Presley, L. Klodt, Chief Lang, B. Wagner.

### Old Business

Roger reported that the Beverly Sanctuary grant won't have final approval until February. Candy is in the process of compiling the information of what the grant will pay for. Roger suggested we wait before proceeding with any work. Roger stated that the Holiday Market was a huge success. He received many positive comments. He thanked Dan and the Farmers Market Committee for organizing the market. Roger reported that four street lights were out on SR 44. He filled out the form online and they were fixed within three days.

Gary reviewed the township mileage and moved to approve the township road mileage as presented by the county engineer. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary will meet with Chris Meduri regarding the Schroeder Road retaining wall. Mike stated according to Chris it is up to the trustees to decide what to do with the wall. Gary asked Dan about the Lovejoy issue. Dan presented the information from Mr. Lovejoy. Gary would like to see him go to the ZBA and if needed go to court. Gary feels the zoning regulations need to be enforced. Gary feels what Dan did was appropriate. Mike stated that the flow would be the ZBA turns it down because he would have a difficult time proving hardship. At that point Chris would have to take it to court with the court likely stating that we work it out ourselves. Mike feels we should follow the legal advice to take care of it now and have it over. Mike feels we should strongly consider the proposal from Mr. Lovejoy since the proposal would end if he closes/moves his business. A variance would carry over to any future venture on that property since the ZBA cannot issue a variance with conditions. Roger agrees. Mike and Roger feel we should meet with ZBA and ZC regarding this issue before any decision is made. The next quarterly meeting is January 4. Gary feels we should follow our zoning regulations and doesn't feel that Chris Meduri should make decisions for our township. Mike asked Dan if he could get everyone together before the end of the year. Dan will contact zoning members for a tentative meeting on December 14 or December 28.

Gary spoke about Bruce's position. The original purpose was for him to work until the leaves were picked up. Roger would like to have Bruce continue working as needed. Mike agrees. Gary wants to follow what was originally agreed upon. Mike stated that previous discussion stated that he could fill in as needed. Mike moved to have Bruce continue working for the township. Roger seconded. Discussion: Gary has no qualms with the work he has done, but the original job as described is complete. Mike stated that with winter coming, we may need extra help. Mary stated that he has helped her with research. Gary asked how many hours would he work or as needed. Mike stated 20 hours per week. RCV: Roger – yes; Gary – no; Mike – yes.

Mike stated that all of his old business has already been covered.

### New Business

Roger feels we need some lights at the road garage. Gary suggested lights on the east, west and north. Roger will contact Kenny Campbell and Joe Martell and have information at the next meeting. Roger would like to pursue an emergency contract with a local tree trimmer for the upcoming winter. Mike feels we need to discuss this further. Larry stated that if we have a big issue, the road department will push debris off the road ASAP. Mike feels that between the road and fire departments the roads have been clear.

Gary has nothing at this time.

Mike has nothing at this time.

Mary placed the November bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the November bank reconciliation. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested that a decision be made regarding uniforms by the first of the year. We can have separate contracts for the road and fire departments. Mary suggested that a uniform allowance be given if we discontinue our contract or if an employee chooses not to have the uniforms.

Mary requested a motion to appropriate receipts 241 – 251 totaling \$155,280.19 and pay warrants 30660 – 30697 and EFTs 599 – 604 totaling \$22,230.12. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary stated there was an addition error with amended appropriations and needs to be resubmitted. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Dan presented the zoning report. Two permits were issued. The Lovejoy issue was previously discussed. The next quarterly zoning meeting is January 4, 2010. The Zoning Commission meeting is January 25, 2010. Both meetings will be held in the Senior Center.

Larry presented the road department. All equipment is serviced and ready for the winter. He ordered 75 tons of salt. The cemetery leaf clean-up is complete.

Chief Lang presented the fire report. He is working with a grant writer on an application for a SAFER (Staffing Adequate Fire and Emergency Response) grant. The grant will cover the cost for the recruitment and retention of volunteers, which includes training and equipment, for the first three years. The fourth year must be covered by the township. The grant must be submitted by December 18, 2009. Gary asked what the cost would be to the township. Chief Lang does not have an exact figure but estimated the cost to the township would be approximately \$25,000. Gary asked if it will add cost to our budget down the road. Chief Lang stated that it will not add any additional cost. Roger moved to proceed with the SAFER grant. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Jim Lang will be recognized for 25 year of active service. Roger expressed his appreciation for all of our firefighters.

With no further business, the meeting adjourned at 7:40 a.m.

*Michel Lang*  
*Mary A. Rodenbucher*

Randolph Township Special Trustee Meeting Wednesday, December 23, 2009

Chairman Mike Lang opened the special meeting at 7:30 a.m. The purpose of the meeting is to sign payroll. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, T. Pfile, D. Bunker, L. Klodt, D. Kolasky.

Mary requested a motion to pay warrants 30698 – 30726 and EFTs 605 – 611 totaling \$22,097.30. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

The meeting adjourned at 7:30 a.m.

*Mike Lang*  
*Mary A Rodenbucher*

Randolph Township Regular Trustee Meeting Wednesday, December 30, 2009

Chairman Mike Lang opened the meeting at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous regular trustee meeting. Roger moved to accept the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Mary read the minutes from the special trustee meeting. Roger moved to accept the minutes from the special meeting. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, D. Kolasky,

### Old Business

Roger received two quotes and is waiting for another quote for the lighting at the road garage. He expects to have it this week and suggested we wait for the quote before making any decision.

Gary asked Mary if Larry was able to complete the information for the Issue 2 paperwork. Mary stated that Larry is still working on it. Gary asked Mike if he spoke to Chris Meduri regarding the Lovejoy issue. Mike stated that Chris will meet with the zoning commission and appeals members after the first of the year. Gary spoke to Chris regarding the Schroeder Road retaining wall. Chris will reiterate to the trustees to follow the county engineer's recommendation.

Mike asked Gary about the Beverly Sanctuary. We have the quit claim deed. Mike stated that no action was taken with the park commission. Gary stated that the park commission is a viable committee although no actual board was established. Roger asked if their future purpose would be an advisory capacity only.

### New Business

Roger reported that Matt Winters has been accepted to the Summa St. Thomas Paramedic Class. The cost is \$4,300 for the class, books, and any necessary supplies that are required. Matt also signed an agreement to stay with the township for 36 months after training is completed if it is approved by the trustees. Roger moved to pay for the tuition for Matt Winters to attend the Summa St. Thomas Paramedic class. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time

Mike has nothing at this time.

Mary reported there was a message on the answering machine from a gentleman caller who commended the township and anyone who decorated the center of town with the Christmas lights. The caller wanted to let us know he appreciated the decorations. Mary received requests from Larry Klodt and Dan Kolasky for each of them to carry over one week of vacation and to be paid for their remaining 2009 vacation days. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 252 – 270 totaling \$25,300.62 and pay warrants 30727 – 30814 and EFTs 612 – 622 totaling \$47,507.12. Mike so moved. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Dan presented the zoning report. One permit was issued and one lot split. No new complaints. All past complaints are being dealt with as required. Dan stated that the zoning meetings and hearings will be held as follows under most circumstances:

Zoning Board of Appeals on the third Monday of each month at 7:00 p.m.

Zoning Commission on the fourth Monday of each month at 7:00 p.m.

Quarterly Zoning Meeting on the first Monday of the quarter at 7:00 p.m.

All meetings to be held at the Senior Center. Any changes will be advertised as required.

### Public Comment

Bob wanted to thank the fire department for saving the resident's money on the home insurance for the residents. Bob spoke to Gary and stated that he didn't always agree with him, but he hit it on the head with the issue on Schroeder Road. We took two young people to court for turfing the park. How can we allow another resident build a structure on township property and not do anything about it? We have good zoning laws that need to be enforced. We cannot pick and choose who to prosecute. There are court cases on the books stating

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 470

that trustees cannot treat one resident differently from another. Bob asked if the meetings will be changed to Wednesdays. Mike stated that it will be decided at the organizational meeting. Bob thanked the trustees for listening to him. He wished all the governing officials and township employees a Happy New Year and a prosperous one. Roger thanked Bob for his comments.

Mike stated that the Organizational Meeting will be held on January 4, 2010 at 7:00 a.m.

Mike thanked Gary for his eight years of service. Gary stated that he would be happy to offer his services as needed for the township. Roger also thanked Gary for his service.

With no further business, the meeting adjourned at 7:22 a.m.

*Roger Kloft*  
*Mary A. Rodenbucker*